

TOWN OF SPRINGFIELD

CHECKLIST FOR APPLICATION FOR VOLUNTARY MERGER

1. The Merger form must be typed or written in **black** ink.
2. The Merger form must be submitted prior to the monthly meeting of the Planning Board. (The third Thursday of each month.).
3. A map showing the properties being merged must accompany the form, as well as a copy of the deeds to document ownership.
4. A **\$50.00** filing fee, payable to the **Town of Springfield**, is required.
5. A check, payable to the **Sullivan County Registry of Deeds (SCRD)** for **\$12.00 plus postage** must accompany the application. The form will be sent for recording by the Planning Board secretary.

