



TOWN OF SPRINGFIELD
759 MAIN STREET, PO BOX 22
SPRINGFIELD, NEW HAMPSHIRE 03284-0022
 PHONE (603)763-4805 FAX (603)763-3336
www.springfieldnh.org

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|----------------------|
| <u>Town Use Only</u> |
| Case #: _____ |
| Date Filed: _____ |
| Fee Paid: _____ |
| Rec'd ZBA by _____ |
| _____ |

ZONING BOARD OF ADJUSTMENT

APPLICATION FOR A VARIANCE

Note: This application is not acceptable unless all requested information is provided.
 You may use a separate sheet if there is not enough space.

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

Property Owner Name: _____

Address _____

Phone: _____ Email: _____

Location of property: _____
 street address tax map # lot #

A Variance is requested from Article _____, Section _____ of the Zoning Ordinance to permit:

Applicant alleges that the following circumstance(s) exist which prevent the proposed use of the property under the strict terms of the Springfield Zoning Ordinance:

NOTE

Please refer to the Springfield Zoning Ordinance and the Zoning Board of Adjustment Rules of Procedure for assistance and further requirements to make your application complete. It is important that you not attempt to contact members of the Zoning Board of Adjustment directly as all interaction between individuals and the Board must be through the formal meeting process.



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Facts supporting this request:

1. The variance will not be contrary to the public interest because:

2. The spirit of the ordinance is observed because:

3. Substantial justice is done because:

4. The values of surrounding properties are not diminished because:

5. Literal enforcement of the provisions of the ordinance would result in an unnecessary hardship owing to special conditions of the property that distinguish it from other properties in the area because:

A. No fair and substantial relationship exists between the general public purpose of the ordinance and the specific application of that provision to the property because:

B. The proposed use is a reasonable one because:



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5. Continued - If the criteria (A) and(B) above are **NOT** established, an unnecessary hardship will be deemed to exist if, and only if, owing to special conditions of the property that distinguish it from other properties in the area, the property cannot be reasonably used in strict conformance with the ordinance, and a variance is necessary to enable a reasonable use of it. Please describe:

You agree that:

1. The undersigned hereby grants permission for members of the Zoning Board of Adjustment and its agents to enter the property for purposes of reviewing the information provided in this application.
2. The undersigned hereby grants permission for the public to enter the property for purposes of attending any site visit as scheduled by the Zoning Board of Adjustment.
3. This application has been completed in accordance with the Zoning Ordinance of the Town of Springfield and the Zoning Board of Adjustment's Rules of Procedure.

Applicant

Date

Property Owner (if different)

Date

Agent Authorization:

If, as property owner, you wish to designate an agent to act on your behalf, please read the following and sign below:

I hereby designate _____ as my agent for the purpose of procuring the requested variance as described above. Representations made by my agent may be accepted as though made by me personally, and I understand that I am bound by an official decision made on the basis of such representations.

Property Owner

Date



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Applicant's Zoning Board of Adjustment Checklist

These materials are due at least 15 days before the ZBA's scheduled meeting. The ZBA meets on the first Tuesday of the month. Therefore, materials should be handed in before 4PM on Monday, two weeks before the meeting.

- Consultation with Zoning Coordinator
- Completed Application (1 copy)
- Abutter List (1 copy)
- A Copy of the Tax Map with Abutter Names on the Lots
- Application Fee payable to Town of Springfield (\$100 plus \$10 per abutter)
- A Plan of the Property - a scale drawing with all the necessary measurements and land features.

[Please refer to page 3 of the Instructions to the Applicant.]

REFERENCE MATERIALS: (available at www.springfieldnh.org and the Town Office)

- Applications
- Zoning Ordinance
- Instructions to the Applicant
- ZBA Rules of Procedure