

**PLANNING BOARD**

**SEPTEMBER 3, 2020**

**MEMORIAL BUILDING**

**6:30 P.M.**

*The following are to be considered draft minutes until approved by the Board.*

Work session for the Board to discuss bids for the compiling and mailing the Community Survey.

Kevin Lee, and Peter Keene were present via ZOOM. Darrin Patten, George McCusker were present in the meeting room. The meeting began at 6:40 p.m. waiting for a quorum. Dan Saulnier joined a few minutes later.

The only bid Kevin received was from Echo Communications. Prices are based on an assumed mailing count of 650. The survey will be printed, collated, and folded, and mailed in # 10 envelopes. A # 9 unstamped return envelope will be included. The estimated price for printing the surveys and prepping them for mailing is \$750.00 Postage will be between \$190.00 and \$280.00.

George moved to accept the bid, seconded by Darrin and unanimously approved.

The meeting adjourned at 6:50 p.m.

Submitted by,

Janet Roberts,  
Administrative Assistant