

PLANNING BOARD

August 17, 2023

MEMORIAL BUILDING

7:00 P.M.

Board Members Present: Tim Bray (chair), Darrin Patten, Mike Howard, Dan Saulnier, Jen Roberts, Poul Heilmann and John Trachy (alternate)

Absent: Ken Jacques Also present: Tim Josephson (UVLSPC)

Tim requested John Trachy step in as an acting member in the absence of Ken Jacques.

Fontana Merger: John Trachy pointed out that the state law requires notification to any mortgage company holding a mortgage on property being merged with another. Tim Bray, the responsibility falls on the property owner to notify, not the Planning Board. Mike Howard asked about requesting an affidavit from property owners to ensure that notification has been made. Tim Josephson volunteered that might be a question for legal counsel. John Trachy questioned if copies of deeds were submitted with the merger application.

Jen Roberts made a motion to approve the merger on the condition that a copy of the deeds and a letter that the mortgage company/ies were notified. Tim Bray seconded the motion, the Board unanimously agreed.

Biebel Site Plan conditions request: Paul Biebel emailed stating he has taken care of the items requested.

Tim Bray made a motion to approve the Site Plan, Mike Howard seconded the motion, Board approved, Darrin Patten abstained.

Handley Site Plan conditions request: Stephen Handley submitted a letter stating that Barbara McKelvy has taken care of the items requested.

Tim Bray made a motion to approve the Site Plan, Dan Saulnier seconded the motion, Board approved, Darrin Patten abstained.

Mike Howard made a motion to accept the minutes as amended, Jen Roberts seconded, Board approved Darrin Patten abstained.

Discussion of Voluntary Merger forms approved at the July 20th meeting.

Discussion of Annexation or Boundary Line Adjustment forms. John Trachy will make changes to include the submittal time required for the application to be 23 days prior to the meeting date. The Board will adopt the forms at the September meeting.

Discussion concerning the Agricultural Commission, having a representative from Planning, Zoning and Conservation attend the meetings. John Trachy suggested Jen Roberts. Jen declined heading up a new project or subcommittee to look over and/or possibly revamp the Town agricultural rules. After the Board voted not to get involved. Tim would not deter anyone from

getting involved on their own and suggested that if they did, to get the Agricultural Committee input.

Tim Josephson shared the Upper Valley Lake Sunapee Regional Planning Commission was putting on a Storm Water training program and would forward the flyer to Tamara.

Meeting adjourned at 9:10pm

Respectfully submitted.

Tamara Butcher