

**BOARD OF SELECTMEN**

**JUNE 10, 2013**

**MEMORIAL BUILDING**

**7:00 P.M.**

*The following are to be considered draft minutes until they are approved by the Board.*

Selectmen present: Don Hill, Chairman and George McCusker.

Others in attendance: Bruce Allen, Bryan O'Day, Bill Huntoon, Ed Belfield, Tom Duling, Justin Hastings, Mike Lawlor, and Sergeant Mike Beaulieu. Kristian Andersen joined the meeting around 8:10 p.m.

The meeting was called to order at 7:03 p.m.

Conservation Commission:

Bruce Allen reported the Conservation Commission is moving forward with their plans for timber sale of the Kinsley Lot. They will be hiring Brooks Weathers, Certified Forester, to do an inventory and forestry plan @ a cost of \$700 to \$1,000 from CC funds. Harvest is anticipated for late fall. The CC would like to be reimbursed from the sale of timber as they did with the previous timber sale. Brooks Weathers will oversee the logging process. Motion made by George McCusker, agree to reimburse the Conservation Commission out of proceeds of the Kinsley Lot timber sale as per past procedure. Motion seconded by Don and unanimously approved.

Minutes:

George moved to accept the Minutes of May 28, 2013, as written. Motion seconded by Don and unanimously approved.

Unfinished Business:

Credit Card Policy: Agreed the Board of Selectmen will be named as the Finance Officer in charge of town credit cards. No other changes to policy. Board will vote at their next meeting on the 24<sup>th</sup>.

Ethics Policy: Discussion with LGC – only employees are held accountable under an ethics policy. The policy becomes part of the employee manual. Elected officials are not held accountable under this ethics policy, unless a specific policy is adopted through town meeting. Board will vote at their next meeting on June 24<sup>th</sup>.

Anti-fraud Policy: No changes and no amendments suggested. Board will vote at their next meeting on June 24<sup>th</sup>.

George McCusker noted the Board used to meet with the town treasurer once or twice a year, and the school board representative periodically. George and Don agreed it would be beneficial to meet with both of these people on a periodic basis.

Tax deeding update: Don reported there has been a request from the tax collector to hold off proceeding with re-noticing the Collins and Lee properties. There had been some contact by yet another finance company about the Collins property, but none recently. Lear Hill Title is researching the Deeds on the Lee property to see if there are any additional liens. This should be done in the next 2-3

weeks. Don stated by the time the Selectmen meet on the 24<sup>th</sup> they will decide whether to proceed or have a reason why not.

Forestry report: Report by Clayton Platt regarding his visit to Star Lake timber harvest. Star Lake forester had submitted an assessment matrix of 33%. The Selectmen felt it was worth a forester taking a look at this as this deviates from the Town's standard 50% assessment. Clayton reported he felt a 33% or 40% matrix could be justified, but felt the white pine could be assessed at a higher value. He feels the ranges the State uses are somewhat lower than typical white pine prices in this area. Consideration also should be given to the shorter distance for trucking to Durgin & Crowell. The Board reviewed the matrix. Don stated after consideration he felt they [Selectmen] could support the usual 50% assessment. Motion by George McCusker to stay with the town's standard 50%. Don amended the motion – the assessment is more than fair and avoids wasting time to send a forester to each site, with more than fair assessment prices. The motion was seconded by Don and unanimously approved.

Town Clerk's revenue report was received. Don noted he eventually hopes to get a snapshot to compare last year's YTD (Year to Date) with this year's YTD.

#### Board and Department Updates:

Highway: George reported that the highway guys have been mowing. Culverts have been ordered and plans are underway for replacement. They hope to be able to paint the skate park next week. Steel has been ordered to repair the bottom of the blue truck.

Due to some extra mowing needed at the cemetery, Clint had to work above 32 hours last week; approved by George.

#### Zoning Board:

George reported ZBA discussed policy and rules of procedure. They have appointed one alternate and have two candidates they are considering for one slot. They discussed ethics and concern about spouses and relatives or town employees serving. Susan Chiarella has done some checking with LGC; All these issues appear not to be a problem according to them. They would like to have some joint meeting with the Planning Board to work on rules.

George noted that B. Manning is a great addition to the Board. B. will stay on through this year. George stated hopefully alternates will gain experience enough to feel comfortable with running for election next year.

The ZBA noted concern with timely posting on the website and things not going out in an orderly fashion. Some expressed problems with not receiving messages through the list-serve. George reported to them the office is working through ongoing issues with the computers. Don suggested posting an announcement about list-serve troubles on the town marquee.

George stated Gene Hayes addressed his concern and suggestion that the office should have a power audit. The Board will take this under consideration.

On June 24<sup>th</sup> there will be a joint meeting with the Budget Committee, and the Sand Shed working committee to review the estimates for the site study by Pierre Bedard. The meeting will begin at 6:30 p.m. The Selectmen will begin their regularly scheduled meeting at 7:00.

Don noted, at the last meeting the Selectmen agreed to participate in an online emergency management course before the June 24<sup>th</sup> meeting, and to pick a topic for an emergency management tabletop exercise for September.

Correspondence:

Notice of phone number change for the Employment Law Hotline.

Public Hearing for June 28<sup>th</sup> at the Local Government Center for amended and restated bylaws of the Property-Liability Trust.

Notice of consolidation of appeals cases by PSNH.

Balance of insurance reimbursement received by LGC for damages at the Town Meetinghouse

Recommendation by George Sansoucy to deny the abatement applications of PSNH and NHEC based on their failure to provide his firm with information he requested to review their appeals. Motion by George McCusker to deny the abatements, based on the lack of information and George Sansoucy's recommendation. Motion seconded by Don and unanimously approved.

The New Hampshire Retirement System has requested information to perform a periodic audit of the Employee and Police retirement.

The Father/Daughter dance held Saturday, June 8<sup>th</sup> was well attended with about 20 dads spending the evening with their daughters. Plans are underway to hold the dance again next year.

Bill Huntoon questioned if there might be some recreation department volunteers willing to paint the skate park. Don stated it is probably too late to consider for this year. The committee is working hard getting ready for Old Home Day on July 13.

Don reported the 4-H club, led by Alison Patten, and Garden Club volunteers have done a great job with weeding and planting.

George reported the highway department has been busy taking care of the priority items that were identified on the project list. Other priorities were sent out for bid. The rest are not a priority and are getting done as time allows. Don noted it was felt that there were a few hours in the highway schedule to allow for projects to be done and crossed off the list. If the highway department begins to feel they cannot take more time from highway work, then the Selectmen will have to decide what may need to change. It was suggested that there may be a few things that can be done by volunteers and perhaps once a year an appeal to volunteers can be made.

George questioned if small painting projects might be something the inmates at the House of Corrections could assist with. This will be investigated.

Signatures:

**Building Permits:**

Weathers – Route 4A – garage addition. George asked if there were any commercial implications to the request. Tom stated he did not speak to anyone but it appeared to be just an addition. Permit approved.

The Board noted building permit applications should be amended to include a question about operating a business. [note- after reviewing the applications the next day, existing applications already include that question. The online applications will be updated].

Martel – Main Street – Foundation under camp. Tom reported they have received a shoreland protection permit, which is posted at the site. Discussion followed whether they even needed a building permit for a foundation. Tom felt that given the site and the proximity to the lake, a building permit was favorable. If it wasn't for that, a permit would probably not be required. Tom noted Mike Howard will be doing the work and he plans to pump any water drainage into a tank and remove it from the site. Mike will wait until the driest part of the season to do the work. Permit approved.

AT & T – Deer Hill Tower – plan to add antennae to existing tower. Don voiced concern that the antenna collar is proposed at 197'. It appears the antenna would extend beyond the 199' maximum height. There absolutely cannot be anything above the 199' to trigger a light on this tower. AT & T will be contacted for clarification. No action was taken, pending more information from them.

**Timber Yield Assessments:**

Blanchette

Patten, Dallas & Mabel

Patten, Malcolm & Dallas

Concern was raised as to whether there would be any kind of warranty made for the town office step repair. George McCusker stated it was suggested to him to put a metal plate inlay into the step for the cement to adhere to and he has suggested this to Todd. Don noted the concern and stated they would ask him to stand behind it to the extent that he could.

Motion by Don to accept \$400.00 on behalf of the OHD committee for business advertising. Motion seconded by George and unanimously approved.

Tom questioned the status of the beach sand replacement. He will be taking water samples next week and is concerned about the clarity of the water from sediment. The application with the State is still pending.

Mr. Andersen commented on invasive slugs or leaches in lakes where he is from in NJ and the importance of keeping them controlled. Don noted his concern and stated there is a large group of volunteers who check for invasive species and their awareness is pretty strong.

Meeting adjourned at 8:30 p.m.

Submitted by,  
Janet Roberts

DRAFT