

**BOARD OF SELECTMEN**

**DECEMBER 6, 2016**

**MEMORIAL BUILDING**

**1:30 P.M.**

*The following are to be considered draft minutes until approved by the Board.*

Selectmen present: Don Hill, Chairman, Leigh Callaway and Tamara Butcher

The meeting was called to order at 1:30 p.m. The first 10 minutes of the meeting were tape recorded until Janet's return. Don announced the tape was running. All Selectmen acknowledged.

Don reported he recently saw Bill Huntoon and thanked him for his excellent painting job at the Historical Society. Don noted there have been many favorable comments. The Historical Society had sent Bill a Thank You as well. Don reminded Bill he had promised the overhangs at the highway/fire complex would be done before the end of the year. Bill said he needs to find someone who can help him put them up.

Review of report that one of the library windows needs repair. Leigh will have a look at the window to see what it needs.

Tamara reviewed the request from the Library Trustees for approximately 38,000 for renovations to the interior of the library. Tamara reported this proposal was discussed by the Trustees at a meeting that followed the last Selectmen's meeting. She had asked for numbers just to give the budget committee an idea of their proposal. There were no thoughts about it either way. The BC recommended the Selectmen look at it to see if they want it as a warrant article or not. They want to remove some stacks upstairs and improve space for a circulation desk, expand space for patrons and increase computer work space. The project also involves removing walls downstairs to enlarge space there. Books would be shelved downstairs in expandable rolling shelving. The new cataloging system allows for books to be looked up online with less requirement for shelf space to display the books. Don noted the Trustees have done due diligence in projecting for the future and presenting options. He is concerned about the patronage numbers for the use of the library, and the per person investment cost of these renovations. Given the addition of fiber optic internet service, his hope would be that there is an increase because of computer usage. He would like to see how the fiber optic impacts usage, before committing to a renovation plan. Leigh and Tamara were in agreement. Don would like to see an advertising campaign about Springfield having the fastest internet speed for area libraries.

At 2:00 p.m. the Board voted unanimously to enter into non-public session per RSA 91-A: 3 Personnel, to review applications for the Deputy Administrative Assistant position.

At 2:10 p.m. the Board voted to seal the non-public minutes and entered back into public session. Interview(s) will be set up as necessary.

Given that there has been no further correspondence from Mrs. Roberts regarding Woodland Trace, the Board signed a Notice of Violation to be sent via Certified Mail.

Wi-Valley – Contract for fiber optic internet service for the office was signed. The library has signed their contract. The service for the two connections will be billed at a residential rate. Wi-Valley will be looking at what is necessary to complete a connection to the fire station. Fiber optic cable was not strung to the fire department building during the Fast Roads installations.

Leigh will contact Certified Computer Solutions to arrange for someone to be here for the fiber optic installation.

Leigh will also have CCS review the connectivity issues with the wireless hub in the Protectworth Meeting room.

The Board signed a (no charge) purchase order for a replacement for Pete Abair's Highway Cell phone. Peter's phone is not holding a charge and he is eligible for a free upgrade.

Leigh reviewed a work order change of up to \$2700 for shelving and construction of the "pass-through" door between the Protectworth Room and the Town Office. This includes framing, a new door, and trim for an ADA compliant doorway. Motion by Tamara to approve up to \$2700 for the project, seconded by Don and unanimously approved.

Correspondence:

Quote received from Suburban for propane at lock in rate of 1.58 per gallon. Motion by Tamara, second by Leigh and unanimous approval to lock in for now through September.

The Board reviewed the recent e-mail communication from Mr. Foley. Don noted the Selectmen appreciated his communication. RSA provisions put the Selectmen "between a rock and hard place" to waive inventory penalties. The Board is please Mr. Foley honored the regulation and paid the penalty.

Don reviewed request from West Central Behavioral Health for a \$1,000 donation for 2017. This is the same amount as last year. They back up their request by indicating they have helped 12 residents, 4 of them children resulting in \$8,000 of unreimbursed care.

Miscellaneous Business:

Leigh reported Selectmen have received a complaint regarding drainage from Oak Hill Road. It appears a resident built a berm along the ditch line in front of their home that has diverted water from going into the nearby culvert, and into a neighbor's basement. Leigh has been looking at the subdivision plans to see what was approved by the Planning Board and if a storm water plan was being followed before pursuing the matter. Pete has a plan to clean the ditches in the spring.

Tamara reported the Budget Committee would like a recap of the plans and costs from CLD regarding the site plan that was done up behind the highway garage. They are concerned with additional sand storage and limitation of adequate parking for the emergency services building.

Tamara reported Ken Jacques is arranging for someone from the water precinct to talk to the fire department about treating the water in the fire station holding tank that is destroying tanks and fittings.

The meeting adjourned at 2:50 p.m.

Submitted by,

Janet Roberts,  
Administrative Assistant