

**BOARD OF SELECTMEN**

**MARCH 12, 2018**

**MEMORIAL BUILDING**

**4:00 P.M.**

*The following are to be considered draft minutes until approved by the Board.*

Selectmen present: Leigh Callaway, Chairman; Tamara Butcher and Dick Hendl.

Others present: Darrin Patten.

The meeting called to order at 4:00 p.m. and opened with the Pledge of Allegiance.

Darrin Patten shared information to the Board regarding the Rangeway, (part of Old Kings Highway) from research done by Clayton Platt. The Rangeway is located adjacent to property he owns off Main Street. There is a stone bar-way at one end of the Rangeway. He would like permission to widen the opening and make improvements to the Right of Way for access to his backland. He is clearing land for a field, and has permission from an abutter to take down some tall pine trees and would like to remove the wood through the Rangeway. The document refers to the Rangeway as a Right of Way but not a road. Clayton was not able to find anything in deeds or documents specific as to whether the abutters own to the center of the ROW or not. The upper portion of Darrin's property abuts the Town's Kinsley lot. There is a solid stonewall across the Rangeway in that area which will remain in place. Because this is a town ROW, Darrin is requesting permission to make changes and improvements. The Board agreed the form for Class VI road work should be completed and submitted. Leigh moved to approve the request for work on the Rangeway, and approval to widen the opening in the stone bar-way, to a width no greater than 25 feet. Approval contingent upon the form being signed by the Selectmen. The motion was seconded by Tamara and unanimously approved.

Minutes of February 26, 2018. Tamara moved to approve as written, seconded by Leigh and unanimously approved.

Old Business:

Leigh and Dick participated in an Emergency Management phone conference regarding the weather forecast and emergency preparedness for the Nor'Easter predicted for tomorrow, election day. The Secretary of State has ruled that Town Elections cannot be rescheduled. Ed Abair will keep the parking lots and steps clear for voting.

Selectman coverage: Dick has found that while it is recommended to have a Selectman at the polls at Town Elections, it is not a requirement. Leigh will provide coverage at 11 a.m. Dick will be there most of the day. Tamara will be there in the early afternoon.

REPORT from ZONING COORDINATOR. -- Board of Selectmen Monday, March 12, 2018.

Here is a summary of permit applications and Zoning Coordinator activity.

Application for Permit – Acted Upon, Approved:

1. Richard Tatro, 94 Sanborn Hill Road. Application to add 12' x 21' mudroom to the side entrance of existing residence. No wetlands issue, no setback issues, structure less than 35' high. This application was approved on the Monday of the last Select Board meeting. This matter previously reported as "pending" because the report was prepared prior to the meeting.

Application for Permit PENDING:

2. Michael Howard, 153 Carter Brook Road. Mr. Howard filed an Application for Zoning Permit prior to commencing construction of shed (24' x 24' x 24') attached to an existing barn/storage building. A joint meeting of the Planning Board and ZBA is scheduled concurrent with the next meeting of the Planning Board on March 15, 2018.

Other Matters.

A. Inquiry regarding a wall tent (12' x 14') to be placed on a wooden platform.

B. Inquiry regarding building a garage (24' x 40') on concrete pad in the location of an existing shed and small barn. Scheduled on site meeting with the land owner.

<< RWS 3/12/2018 >>

Tunis Letter: Aviation notice has been sent to legal counsel for review. If the letter comes back before Leigh leaves office, the Board agreed for him to sign and send it.

Board and Department Updates:

Dick has been contacted by Bruce from Capitol Roofing. The contract will be signed at the meeting on March 26<sup>th</sup>.

The Wetlands Permit for the proposed sand shed location has been signed and Jeff Evans has taken it to the State today.

The new Fire Tanker is expected to be delivered today or tomorrow, depending on the snowstorm.

Ken Jacques has suggested the Conservation Commission be changed back to a 5 member board. Many years ago, the board went from 5 members to 7. The Commission has a hard time getting a quorum with 7 members. Ken will review this further with the Commission at their next meeting.

Library: Dick reported that Laura Pauling has been hired as the new Library Director. She will start her duties on April 2, 2018.

The Library is looking into contracting with Certified Computer Solutions for computer support. Pettengill Road: Leigh suggested when and if work is proposed by an abutter for Pettengill Road, that the Selectboard should consider only that portion along the town line and not the 200' section that extends into the Carr property.

Signatures: The Board signed a Veteran's Exemption, Timber Appraisals, and Land Use Change Tax Assessments.

Dick Hendl extended appreciation and acknowledged Leigh for his 7 years of service on the Board of Selectmen.

At 5:00 p.m., the Board voted unanimously to enter into non-public session per RSA 91-A:3 II (d).

At 5:13 p.m. the Board entered back into public session. Leigh noted, the Board of Selectmen will be advertising for sale through sealed bid the wood that the Highway Department has cleared. Motion may be Leigh to offer the wood through sealed bids, due no later than 4 p.m. on Monday, April 9<sup>th</sup>, with a minimum bid of \$400.00. The successful bidder will provide a Certificate of Insurance, and it will be their responsibility to haul it away. The wood must be removed no later than May 14<sup>th</sup>, 2018. The Selectboard have the right to refuse any and all bids. Motion seconded by Dick and unanimously approved.

The meeting adjourned at 5:15 p.m.

Submitted by,

Janet Roberts,  
Administrative Assistant