

BOARD OF SELECTMEN

July 24, 2023

MEMORIAL BUILDING

4:30 P.M.

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

Selectmen Present: Poul Heilmann, Chairman; Amy Lewis, Vice Chair; Jeremiah Crosby

Others: Keith Cutting, Susan Cutting, NH Representative District 8 Hope Damon, Steve Dzubak

**Scheduled Appointments:**

Representative Hope Damon was not scheduled to attend, she is present to keep learning about Springfield. Hope did bring copies of a law passed in 2022 that might provide non-profit loan assistance for repairs from storms; this is more for future reference than the current situations because you have to qualify for FEMA in order to access the loans. Hope encourages the town to keep documenting all the repairs from these storms, including all expenses connected to them in any way. Hope stated it doesn't hurt for the town, collectively, to continue to communicate these damages to the Department of Homeland Security and the Governor's office, because they haven't declared anything at this point.

**Zoning Permits:**

Nothing to report in Whit's absence.

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**Signatures:**

*Annual form received from the ~~Guild~~ Gile Forrest Inventory Forms*

*Tamara informed the Board a resident came in with a request for a copy of the checklist. In the past it's been a paper copy with a fee of \$25. This resident brought in a memory stick that he wanted the checklist put on. Annika charged him \$25. Tamara is asking if we should still charge that fee since there was less time used and there was no expense as far as paper copies. The Board stated the fee is still \$25 regardless of the format the checklist is put in to. **It was stated by Amy that this needs to be a new, in the package, memory stick in order to be used by the town.***

Amy made a motion to accept the minutes of July 10<sup>th</sup> as amended. The motion was seconded by Poul. Amy, Poul and Jeremiah voted in favor of the motion.

**Unfinished Business:**

- a. Skate Park Repair – Painting will be completed if and when the rain stops. Jeremiah has talked with Mr. Davis about setting up time to finish the last of the work on the ramps. Tim Hayes has been doing the painting, with some help from Jeremiah. Poul asked to

have the time Tim puts in on this track separately because it will help during budget season when talking about a third person for the highway department. This will also help with the Building and Maintenance committee.

- b. Vacation Policy – Amy is working on a draft but it is not ready to share. If it is ready before the next meeting Amy will email it for the Board’s review.
- c. Beach Parking Ordinance – The ordinance will be posted in two places, the post office and the town website. Amy made a motion to accept the Beach Parking Ordinance dated July 10, 2023. The motion was seconded by Poul. Amy, Poul and Jeremiah voted in favor of the motion. Tamara added that she will print copies of this ordinance to be handed out when residents come in to receive a beach parking pass.
- d. Live Streaming of Meetings – Poul has received a lot of feedback and would like to table this topic for now. Poul has found that people don’t want to be on camera. There was discussion from Hope Damon asking why Springfield is leaning towards not going that route. Poul gave some background on the last discussion during the meeting of July 10<sup>th</sup>. Poul stated unless the Board receives a resounding yes that’s a great idea that it should be tabled for now. The remaining Board members agree.  
Hope explained her interest in live streaming as a result of her experiences in Croydon where she lives. Hope put a bill in at the State House, more to generate discussion. The bill would require municipalities to record and stream meetings but it wouldn’t have to be interactive. The bill was tabled for more work to be done and more collaboration with NH Municipal Association. Hope realized that she hadn’t learned enough, asking towns in her district how they felt about the idea. The pro is it makes government more accessible to people. The con is exactly what the Board has heard; nobody really wants to be on camera. Poul added that we are so dependent on volunteers in Springfield and if you present something people really don’t want to be engaged in you might lose the volunteers and/or employees. At some point maybe a survey could be put out to the town to get feedback on a variety of topics out there.
- e. Historical Society Museum Steps – Amy stated Pete has looked at the steps and he will still install the railing. Pete wasn’t aware of how involved it would be until he actually looked at it. He is in the process of redesigning.
- f. Stale Check Policy- Jill read the stale dated check policy drafted by the treasurer for the Board to consider. Poul made a motion to accept the Stale Dated Check Policy as written by Angela MacCreighton, the town treasurer. The motion was seconded by Amy. Poul, Amy and Jeremiah voted in favor of the motion.

### **New Business:**

- a. Highway Dept. Hiring – Tim Hayes has been offered and he has accepted the position of road agent on a 6-month probationary period with some stipulations laid out in the offer letter. Tim will talk about issues and opportunities at the second Selectmen’s meeting of each month so the Board gets an update on what is going on and where they can help. The next matter is filling the laborer position that Tim Hayes has vacated. The Board has one resume in hand, an advertisement ran in the Valley News on Sunday, and it will run in the Kearsarge Shopper next week. Tamara informed the Board that Tim knows a

couple of people interested and they will pick up applications. In the budget we do have part-time labor available, but it's tricky to find someone to work on a part-time basis with the concept of possibly making that a full-time position, but it has to go through the budget process. There was discussion last year about it, and the Board is hopeful a good case can be presented going in to the budget meetings this year for a third position. Steve Dzubak asked what position the town is trying to fill. The town needs to fill a full-time highway department laborer. Tamara clarified that they will also need a part-time winter position to help with plowing. Jeremiah added that the full-time person has to have their CDL as well as equipment experience; there is some flexibility on the level of equipment, mainly the grader being the only thing we aren't requiring at the moment. Tim Hayes has requested to get a laptop as well as a small copier/printer/scanner for the office at the garage. Tamara has requested an email address for Tim. Hope Damon will possibly be able to donate a printer for the highway department, she will let the Board know.

- b. Mr. Lidnquist sent a note requesting to continue operating as he wanted. The Board would like to add the condition of the hours of operation be limited to 8:30am to 3pm. The Board has no issue with the rock crusher being used as it is during the day. Tamara will draft a response to Mr. Lindquist for Amy to review.

#### **Board and Department Updates:**

- a. Agricultural Commission – No updates
- b. Buildings/Grounds – Jeremiah was unable to attend. Poul asked if Jeremiah is unable to attend a meeting to trade off with another Selectboard member if need be so a Board members is present. Don Hill will be providing meeting notes to Jeremiah when they are complete.
- c. Cemetery – Tamara ordered 12 veteran flag marker holders. This expense will come out of patriotic services.
- d. Conservation Committee – They had a request to review a pond plan for Mike Howard. This was approved by DES Wetlands, Tim Fraser just had to sign off on it. The committee had six native plants available for giveaways at the Family Fun Day. Trail work is being done.
- e. Energy Committee – For the topic of Municipal Solar Steve needs to do some math that will give the total town usage of all the power. After that there is a formula used to determine how much solar is needed and how much it will generate on a roof. Once he knows the power Steve will be able to determine what it will be able to offset and from there he would have an idea of how much could be saved. The next step would be to incorporate that information into an RFP and then present it to the Selectboard for discussion.

On the topic of Community Power, no one has had the opportunity to review the 40-page document. The goal is for everyone to read it then they can summarize it to come back to the Selectboard for a discussion on what it entails.

Two people from the committee had a table at the Summer Celebration. Amy said a couple of people expressed interest in the subject.

Hope Damon informed Steve that the Lempster School had solar power installed this month and they might be worth talking to. Hope is also excited the town is exploring Community Power.

- f. Fire Department – The ATV graphics did not stick, and the department is trying to figure out where to go from there. Amy suggested Fast Lane Graphics in Enfield. They are considering an online format for fire permit requests. They are working with Ossipee for the new radio programming. The hazmat team completed bomb disposal training. The boat needs to have the registration numbers stenciled on it; they will work on that. They need to find the appropriate helmets for the ATV. What they currently have doesn't fit when they are in the ATV. On August 12<sup>th</sup> there is a CPR class being held. They are coming up on some electric car fire training. There was an update on the new fire truck. It now has an estimated delivery date of December of this year, fully outfitted and with upgraded lights as that was their error.
- g. Highway Department – Tim Hayes has been very busy and has been contracting out for extra help.
- h. Library – The meeting has been postponed and will probably meet next week.
- i. Planning Board – The Cutting's situation was reviewed, and it was resolved with the approval of 196.5 feet versus 200 feet of road frontage for a buildable lot. The Pandiscio mergers were approved. Both Mr. Biebel and Mr. Handly's short term rentals have completed their fire inspections, and everything looked fine, so they were approved on the condition that there were some notes on the safety checks that included things like smoke and CO2 alarms and a grill needing to be moved off a porch. The approval stands pending a letter from the property owner that they will resolve those issues. Because annexations and mergers have a different approval process the checklists being used were not appropriate so new ones have been designed and will be reviewed and approved at the next meeting.

The two speed signs were put up on Stoney Brook Road. Tamara informed the Board that Donna Ruel called and said thank you for those. Mrs. Ruel was informed those signs were donated by Mr. Biebel and she stated she would call him and tell him she is very happy with them. But she also wanted the Board to know how appreciative she is.
- j. Police Department – No updates
- k. Recreation Committee – The summer celebration went well and was well attended. MVST sold out of their BUBBA burgers, so that was well received.
- l. ZBA – The Ruppel/Aucoin special exception was granted. There was a site visit requested for Meyer who applied for a special exception. This is for a new garage and one abutter has concern about drainage. There is no building permit issued yet for this garage. Select Shephards had been continued from the June meeting. There are three new board members who have not visited the property. This has been continued based on the site visit. They have the sound study and will go to the different points on the property where the study was conducted and try to get some resolution from there. They were continued to the August 1<sup>st</sup> meeting.

Jeremiah asked if there were any updates on the STR's at this point based on the Supreme Court decision. Poul stated there is no activity going on at this point. Everything that was in the pipeline has gone through what our normal process was, the Board is maintaining that process but there is nothing new coming up. Poul will reach out to Christine and coordinate adding definitions.

- m. Administration Update –There has been a lot of interest in the two pieces of property down on little lake Sunapee. There is someone in Boston interested in developing. Poul added there was discussion at the planning board about new regulations on putting in driveways which was prompted by what occurred on this property on Little Lake Sunapee.

**Correspondence:**

None

**Signatures:**

Civic Plus annual agreement.

**Miscellaneous Business:**

Jeremiah will be unavailable prior to 5pm during the week of August 21<sup>st</sup>.

At 5:32 p.m. Amy made a motion to enter non-public session per RSA 91-A:3(II)(c). The motion was seconded by Poul. Amy voted aye, Poul voted aye and Jeremiah voted aye.

Amy made a motion to exit non-public session at 7:32 p.m. The motion was seconded by Poul. By roll call vote Amy voted aye, Poul voted aye and Jeremiah voted aye. Poul made a motion to seal the minutes. The motion was seconded by Amy. By roll call vote Poul voted aye, Amy voted aye and Jeremiah voted aye.

The meeting adjourned at 7:34 pm.

Jill Hastings

Deputy Administrative Assistant