

**LIBBIE A. CASS MEMORIAL LIBRARY
TRUSTEES MEETING**

Minutes from meeting 1-28-14

Meeting was called to order Tuesday 1-28-14 at 6:00 P.M.
Art Bobruff, Babara Cooper, Joyce Guinther- Trustees, Steve Klein - Librarian and Caye Currier President of The Friends of the Library were present. Roll call took place and the agenda for the 1-28-14 was approved. Minutes from the last meeting 12-23-13 were approved as provided.

COMMITTEES:

Friends of the Library are planning to eventually open up an account for their fund raiser events. Events that are run by The Friends of the Library, Caye announced that the Friends would take \$100 and the balance would be given to the library after the trustees inform them what is needed for the library. In the year 2013 the rug hook event made \$900. Caye is preparing for their rug hooking fund raiser event which is taking place at the library on 2-22-14. As of this time period they are not sure about Old Home Day. The event may not take place due to the shortage of volunteers. Friends would purchase a table for the library if the event takes place. Cost of the table is \$10.00 Also they are planning if this event does take place to hand out a school reading list to children. Trustee's of the library and the librarian were very impressed with the list of fund raising events that the Friends have accumulated so far for this year 2014. Some of the events planned to take place during this year would be in August an out door concert with a silent auction no fee, requesting donations which would be appreciated. Getting a mailing list together for sending letters out for raising money for the library. Idea for the money that would be raised would go towards E-Books from Reader State Collection, cost to join approximately \$300 - \$400. Nancy Bower had given Barbara a suggestion to have an antique appraisal which went over very big with the trustees and the librarian. They would use WNTK for advertising. The libraries newsletter in the near future will be adding a feed-back survey. At the town meeting we should bring up a discussion on a survey of the library.

LIBRARIAN REPORT

Since the folding tables downstairs in the library are very heavy to move around, Steve and Caye went shopping for some new tables of lighter weight and chairs since the library does not have enough when an event takes place downstairs in the library. They ended up purchasing 20 folding chairs and 1 table 4 feet long and 2 tables 6 feet long, also finally a new vacuum cleaner. Approximate total of \$750

Quicken is now programmed to the library computer thanks to Tamara, also we now have on line banking thanks to Mary Ann Petrin. Hayden will be updating the software so the newsletter can be transferred directly to the library's computer.

Still the CPR and AED plus fire extinguisher training has not taken place. Scheduling

someone is the problem, it seems to always get postponed. Both the CPR and AED are very important to know. AED for the volunteers would like to scheduled first.

FINANCIAL REPORT

TYPE OF ACCOUNTS	NAME OF BANK	CURRENT BALANCE
Operating Tax Money	Lake Sunapee	\$2724.00
Copy & Fax	Lake Sunapee	\$836.00
Scholarship Fund,	(1) Mascoma	\$8526.00
CD		\$29,000.00
Book Donations	Trust Fund (2) CJP Advisors	\$60,000.00

ACTION ITEMS

TO DO LIST

- Anthony Sola--at Mascoma - STILL OPEN
- AED
- CPR
- Budget Summary
- Set time for library review
- Comments on Steve and report by 1-29-14
- Barbara to e-mail Caye on the NHLTA request input for a Friends of Library page Survey

OLD BUSINESS

Since there was not enough time to cover the new business which was scheduled for the 1-28-14 agenda, we will be continuing with #5 from the agenda sheet which is now old business they are as follows:

- Annual library report review and feedback,
- Library hacking incident,
- Children’s reading hour,
- Volunteer request from church group,

Library long and short term plans
Ramble round the lake 2014?

Meeting was adjourned at 7:32 P.M.
Next meeting Tuesday 2-25-14 at 6:00 P.M.

Respectfully submitted
Joyce Guinther (Secretary)