

**LIBBIE A. CASS MEMORIAL LIBRARY
TRUSTEES MEETING**

Minutes from meeting 2-25-14

Meeting was called to order Tuesday 2-25-14 at 6:00 P.M.
Art Bobruff, Babara Cooper, Joyce Guinther- Trustees, Steve Klein - Librarian and Caye Currier President of The Friends of the Library were present. Roll call took place and the agenda for the 2-25-14 was approved. Minutes from the last meeting 1-28-14 were approved with corrections.

FRIENDS OF THE LIBRARY UPDATE:

Caye requested that the trustee's send out thank you notes to the people who helped support this event and special thanks to the Dorr Mill Store for donating the wool for this Rug-Hook-In. Caye had a very successful hook in event which raised \$1062.00 The friends were given \$100 of what they raised towards the Annual Appeal Letter to patrons for donations to the library. This was what was agreed upon ahead of time by the trustees. The Friends are requesting a letter from the trustees as to what they would like the money they raise from their events to be used towards. It had been suggested to spend \$400.00 for E-books. \$300.00 was put in the Mascoma Scholarship Fund account. The remaining balance of \$262.00 that was raised was put in the copy and fax account at Lake Sunapee Bank. At their event the new tables and chairs that the library purchased was noticed and are a welcome addition to the library facility.

When Caye had her Hook-Rug event she mentioned she had two concerns.

1. The lock mechanism on the two doors downstairs to the outside still were not fixed. Went to the town to report the problem which they were aware of. If the problem can not be fixed by the town maintains a locksmith needs to be called to fix the locks. Art asked to speak to Janet at the town office and the selectman on meeting safety issues.

2. The event had 42 people and if there had been an emergency and had to exit quickly if the lock mechanism on the doors did not work it could have caused a disaster.

Friends of the library now have a Tax Id#. They would like to send letters to patrons for donations for the library. Also want the trustees to compose a letter with suggestions as to how they want the money to be spent for what they need for the library. Suggestions at the meeting were e-book reader, computer up-grades, a Kindle but the library already owns one, up-grade the library's catalog computer software and a new table for upstairs. These are only a few, but would like a letter composed showing the list.

LIBRARY REPORT

AED Training scheduled with Allison Patten on Monday 3-10-14 at 7:00 P.M. Steve is still trying to schedule with Pete for the Fire Exhauster training, but he has not gotten back to Steve as of yet. No schedule date for the CRP has been agreed upon at this time. Budget summary / annual report to the town was turned in by Steve.

STEVE'S TO DO LIST

E-mail to all volunteers AED Training
Summary of the budget to the town
Mascoma - Anthony Scola

FINANCIAL REPORT

Balances remained the same as last month, since the new statement was not received at the time of this meeting.

TYPE OF ACCOUNTS	NAME OF BANK	CURRENT BALANCE
Operating expense Tax Money	Lake Sunapee	\$2724.00
Copy & Fax Fees	Lake Sunapee	\$836.00
Scholarship Fund	(1) Mascoma	\$8,526.00
Which consist of		
CD account,		\$29,000.00
Book Sales, Donations	Trust Fund	
	(2) CJP Advisors	\$60,000.00

Meeting was adjourned at 7:15 P.M.
Next meeting on Tuesday March 25, 2014 at 6:00 P.M.

Respectfully Submitted
Joyce Guinther (Secretary)