

TOWN OF SPRINGFIELD
2750 MAIN STREET-PO BOX 22
SPRINGFIELD, NH 03284
PHONE 603-763-4805
FAX 603-763-3336

APPLICATION FOR BUILDING PERMIT

***Please allow 7 to 14 days for processing**

Name of Applicant _____ Date _____

Mailing Address _____

_____ Phone _____

Fees: Primary Building \$50 _____ Accessory Buildings & Additions: \$25 _____

After the Fact: \$100 _____ \$50 _____

Permit renewal (no changes to site plan or dimensions) \$10 _____

Location of Property _____

**** Lot number, street number or owner's name must be displayed at roadside for accurate property identification at the time of inspection. Failure to adequately identify building site could result in a processing delay.**

Map _____ Lot _____ - _____ House # _____ Lot size (# of Acres) _____

Does the property have a Current Use Assessment? _____

PROPOSED USE OF CONSTRUCTION:

Year-round residence _____ Seasonal _____

*****BUSINESS ____ YES ____ NO If Yes, please ask Town Office Staff for assistance.
You may be referred to the Planning Board**

Proposed Construction:

For new residences: Number of Bedrooms _____ Number of Bathrooms _____

One Family Residence _____ Multi-Family Residence _____ Garage _____

Shed _____ Deck _____ Alteration _____ Addition _____

Other _____

Building Dimensions: Length _____ Width _____ Height _____

If Manufactured/Mobile Home: Make _____

Year _____ Length _____ Width _____

Estimated Value of Structure (fair market value after construction) _____

(This is a requirement of the State of NH)

SEPTIC REGULATIONS APPLY TO ALL NEW AND EXISTING STRUCTURES: STATE SEPTIC APPROVAL REQUIRED FOR ALL RESIDENTIAL CONSTRUCTION: DES SUBSURFACE SYSTEMS REGULATIONS CAN BE FOUND AT: WWW.nh.gov/organization/divisions/water/ssb/index.htm

Residential Structures: (See RSA 485-A:38)

State Septic Approval # (if applicable) _____

Date of Approval _____ # of Bedrooms _____

An approval from the NH Water Supply and Pollution Control Commission for a waste disposal system servicing a proposed new structure or addition to an existing structure must be obtained and a copy filed with this office before this application will be approved.

NH Wetland Approval # (if applicable) _____

Driveway Approval Attached (for new construction) _____

Class VI Road Release Attached (if applicable) _____

Type of Water System _____

Type of Heating System _____

SETBACKS

PLEASE REVIEW THE SPRINGFIELD ZONING ORDINANCE FOR SET BACK REQUIREMENTS FOR THE FOLLOWING:

Buildings:

Distance in feet from any public or private highway, street, or road right-of-way _____

Distance in feet from all lot boundaries _____

Distance in feet from any surface water/wetlands _____

Well and/or septic system (if applicable.)

Distance in feet from any boundary of the lot on which it is located _____

If a septic system, distance in feet to any surface water/wetlands _____

SETBACKS & LOCATION SKETCH

This page **MUST** be completed before this building permit application will be reviewed.

1. **PLEASE PROVIDE A SKETCH (to scale recommended) OF THE PROPOSED BUILDING OR ADDITION. INCLUDE ALL DIMENSIONS AND THE LOCATION ON THE PROPERTY.**
2. **BE SURE TO INCLUDE ALL SETBACKS**
3. **THE BUILDING LOCATION MUST BE ADEQUATELY STAKED ON THE GROUND. PLEASE BE SURE TO STAKE EACH CORNER FOR PROPER IDENTIFICATION.**

SKETCH BELOW

(attach a separate sheet if necessary)

Failure to adequately provide required information may result in a delay of the permitting process.

NEW CONSTRUCTION – PLEASE SUBMIT A SET OF HOUSE PLANS

In accepting this Building Permit (and signing below), the owner of this property agrees that the proposed construction, erection, or alteration described will conform with the Zoning Ordinance adopted by the Town of Springfield on August 5, 1987, or as amended, and with all other requirements by law of the Town of Springfield and the State of New Hampshire pertaining to buildings, wiring, plumbing, water, and sanitary systems.

Further, the signer certifies that all information provided in support of the application is true and authorizes inspection of the property by Town Officials for purposes of this building permit.

The applicant is aware that the construction of driveways entering onto a town road or other work within the right-of-way of a town road, requires additional approvals by the Town before commencing.

During the months of March and April, no concrete trucks, heavy equipment, or transport of mobile homes will be allowed on Class V and Class VI roads.

Applicant

Property Owner

Agent (if applicable)

ACTION ON BUILDING PERMIT APPLICATION

(RECEIPT OF THIS APPROVED APPLICATION CONSTITUTES PERMISSION TO BUILD)

Approved _____ Denied _____

Reason for Denial _____

Referred to Zoning Board of Adjustment for Variance Decision due to _____

ZONING COMPLIANCE OFFICER Date: _____

SELECTMEN Date: _____

**PERMITS VALID FOR ONE YEAR FROM DATE OF ISSUE.
THIS APPLICATION IS NOT TRANSFERRABLE**