





**TOWN OF SPRINGFIELD**  
759 MAIN STREET, PO BOX 22  
SPRINGFIELD, NEW HAMPSHIRE 03284-0022  
PHONE (603)763-4805 FAX (603)763-3336  
[www.springfieldnh.net](http://www.springfieldnh.net)

**APPLICATION FOR A SPECIAL EXCEPTION**

**Facts supporting this request – Refer to Article XI, Section D.2. for conditions to be met:**

- a. The proposed use would not be detrimental to the character or enjoyment of the neighborhood by reason of undue variation from the character or appearance of the neighborhood because:

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- b. The proposed use will not be injurious, noxious, or offensive, and thus detrimental to the neighborhood because:

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- c. The proposed use will not be contrary to the public health, safety or welfare by reason of undue traffic congestion or hazards, undue risk to life or property, unsanitary or unhealthful emissions or waste disposal, or similar adverse causes or conditions because:

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- d. The location and size of the proposed use, the nature and intensity of the operations involved, the size of the site in relation to the proposed use and location of the site with respect to the existing or future street giving access to it shall be such that it will be in harmony with the orderly development of the District because:

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- e. The operations in connection with the proposed use will not be more objectionable to nearby properties by reason of noise, fumes, odor, or vibration than would be the operation of any permitted uses in the District which are not subject to Special Exception procedures because:

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You agree that:

1. The undersigned hereby grants permission for members of the Zoning Board of Adjustment and its agents to enter the property for purposes of reviewing the information provided in this application.
2. The undersigned hereby grants permission for the public to enter the property for purposes of attending any site visit as scheduled by the Zoning Board of Adjustment.
3. This application has been completed in accordance with the Zoning Ordinance of the Town of Springfield and the Zoning Board of Adjustment's Rules of Procedure.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner (if different)

\_\_\_\_\_  
Date

Agent Authorization:

If, as property owner, you wish to designate an agent to act on your behalf, please read the following and sign below:

I hereby designate \_\_\_\_\_ as my agent for the purpose of procuring the requested Special Exception as described above.

Representations made by my agent may be accepted as though made by me personally, and I understand that I am bound by an official decision made on the basis of such representation.

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date



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## **APPLICATION FOR A SPECIAL EXCEPTION**

### **Applicant's Zoning Board of Adjustment Checklist**

These materials are due at least 15 days before the ZBA's scheduled meeting. The ZBA meets on the first Tuesday of the month. Therefore, materials should be handed in before 4PM on Monday, two weeks before the meeting.

- Denied Building Permit, if applicable (1 copy)
- Completed Application (1 copy)
- Abutter List (1 copy)
- A Copy of the Tax Map with Abutter Names on the Lots
- Abutter Mailing Labels (3 sets)
- Application Fee (\$100 plus \$6 per abutter, payable to the Town of Springfield)
- A Plan of the Property - a scale drawing with all the necessary measurements and land features (8 copies) [Please refer to page 3 of the Instructions to the Applicant. ]

**REFERENCE MATERIALS:** (available at [www.springfieldnh.net](http://www.springfieldnh.net) and the Town Office)

- Applications
- Zoning Ordinance
- Instructions to the Applicant
- ZBA Rules of Procedure