

PLANNING BOARD

APRIL 18, 2013

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Planning Board Members Present: Kevin Lee (chairperson), Bryan O' Day, Peter Keene, Mike Howard, Darrin Patten, Don Hill, Ken Jacques, and alternate Tamara Butcher.

Others Present: Janet Roberts, Justin Hastings, George McCusker, Mike McCrory.

Review of March Minutes: Bryan made a motion to approve minutes, second by Don and unanimously approved.

Correspondence and Literature: None

Ken wanted to start the meeting by stating that there would be a CIP meeting @7:00 on Tuesday, April 23rd.

Review of minutes from the Conservation meeting: Ken made a motion to approve the minutes, second by Mike and unanimously approved.

Springfield Wetland's Project Mike McCrory handed out the proposed project scope and timeline for the "Springfield Wetland's project." He explained that the timeline is more a target and will not be penalized if not met, however we should try to do our best to show due diligence. Mike also handed out a copy of what the postcards that will go out to the public will look like. The board discussed possible changes.

Don Hill explained that when the select board signed the proposals that the monies needed to be spent by May of 2014. He also wanted to add that "reasonable" expenses would be covered by the Upper Valley and any extra expenses would be billed to the town.

There was some discussion around the timeline and the board felt it was more important to focus on gathering the right information and doing it right versus focusing on the timeline.

Mike McCrory states that there is a ½ day training session on May 6th, at the LGC in Concord or Bedford on the Mechanics of the grant and would encourage someone from the board to go.

There was a lot of discussion around having a public forum in May at the town hall. Mike McCrory was looking at May 14th or the 21st @7. Mike said he would do the Agenda for the meeting.

There was also a lot of discussion around planning, reviewing, and critiquing the current master plan.

Misc. items: Mike Howard inquired about the Wonder well situation. There was some discussion on mailing a letter to them to have them come back to the Planning board for a site plan review. Ken explained that anyone running a home business should come before the board for a site plan review. There was discussion around sending letters to possible violators asking them to make arrangements to come to the board. Another suggestion was to send out letters town wide regarding site plan reviews for Home occupations.

Meeting adjourned@ 8:35

Minutes submitted by,

Susan Abair