

CAPITAL IMPROVEMENT COMMITTEE

DECEMBER 13, 2016

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes until approved by the Board.

Present: Ken Jacques, B. Manning, Tamara Butcher, Peter Abair, and Janet Roberts.

The CIP spreadsheet and a Projected Large Ticket list prepared by Leigh Callaway was reviewed. The group agreed the original CIP template (2013) is the format that would be used in the future and updated yearly.

Projections for the next five years were discussed. A minimum dollar amount was set at \$5,000 for capital expenditures.

Pete Abair reported there has been a suggestion to replace all the overhead door mechanisms at the Highway/Fire garage as some of the doors are not operating properly, and the mechanisms are so old they can no longer get parts or remotes.

There is ongoing discussion about building a sand shed in the existing sand storage area. Pete is looking into waste blocks and roofing.

Discussion with Pete regarding his paving plan. He has estimates for \$206,000 for 2017 for George Hill, Twin Lake Villa, and Bog Road. Ken spoke about TLV replacing drainage in their area next fall. B. reviewed paving costs. Some years have been higher to catch up with years where paving was not done. The average is around \$90,000 per year. Pete agreed that was a fair number to work with. He was in favor of adjusting some of his paving costs for 2016 to future years. Pete felt the scheduled equipment replacements are still in line.

The Board also discussed purchase of a tanker. B. had done some calling to truck vendors to get an idea of equipment that is available. Anticipated replacement of a tanker is between \$225,000 and \$250,000. The Board felt a 5 to 6 year note on the fire truck made sense. The Selectmen will need to decide how they chose to pursue financing.

The SCBA equipment is scheduled to be replaced in 2019. The group agreed to adjust the number from \$100,000 to \$135,000 since the replacement is several years out still. The fire department should take a look at other equipment and decide if the replacement years and estimated costs still fit.

Ken suggested the Selectmen and each department should take a look at the existing plan and see if there are areas that need to be updated.

The meeting adjourned at 8:10 p.m.

Submitted by,
Janet Roberts,
Administrative Assistant

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