

**CAPITAL IMPROVEMENT MEETING**  
**MEMORIAL BUILDING**

**October 12, 2023**  
**7:00 P.M.**

Present: Members Ken Jacques, B Manning, and Whit Smith also present Poul Heilmann Select Board Rep and Don Hill Buildings and Grounds Committee

The meeting was called to order at 7:05 p.m.

General discussion of the process of the CIP and what is included in the CIP. Discussion of whether the Property Re-evaluation and Statistical Updates should be included due to their cost levels. General thoughts of what the present CIP is currently and having a list of upcoming major expenses. Departments add items with a minimum expense level of \$5,000. The CIP is to be used as tool when looking forward at anticipated expenses.

Don shared a list the Buildings and Grounds committee had compiled of maintenance and improvements to Town owned buildings. The list would not be added to the CIP though would be helpful in determining immediate and long-term needs.

Whit expressed concern of what the CIP should identify so that control of costs can be done. He is also worried that taxes will not be able to remain stable and instead will force the tax rate to climb.

Next meeting will be November 2<sup>nd</sup> at 7pm. Poul will have Dept heads update any projections they have.

Meeting adjourned at 8:10 p.m.

Submitted by,

Ken Jacques