

**CAPITAL IMPROVEMENT MEETING**

**November 2, 2023**

**MEMORIAL BUILDING**

**7:00 P.M.**

Present: Members Ken Jacques, B Manning, Jeff Milne, Tamara Butcher and Whit Smith also present Poul Heilmann Select Board Rep, Don Hill Buildings and Grounds Committee and Darrin Patten

The meeting was called to order at 7:05 p.m.

Minutes of Nov 2<sup>nd</sup> B moved to accept as written, Jeff 2<sup>nd</sup> Approved

Minutes of Oct 12<sup>th</sup> 2022 B moved to accept as written, Poul 2<sup>nd</sup> Approved

Review of Plan, date will need revised to show November 2<sup>nd</sup> 2022

Police Dept section shows a cruiser purchase in 2025 at the amount of 87K, looking to keep each cruiser for 8 years over the 4 originally planned, Dodge Durango bought in 2021 should show a cost to the Town of 5K due to the balance paid through a grant. Mileage on the 2016 Ford Explorer is 98K. Darrin stated it would last another 1 ½ years, the only issue is some rust.

Highway Dept section discussion of the grader, it's age and the difficulty of finding parts when needed. Extensive discussion of sharing the purchase of a grader with a neighboring town to cut expenses. Cons of this would be when a weather event occurs both towns will be in need of grader at the same time. Also how to deal with breakdowns, repairs and maintenance. Another option would be to contract out for grader services but this could potentially be very expensive. Discussion of buying a new truck vs a used truck. What is the overall cost to operate a new truck vs a used truck. The payables software has each truck broken out, it is possible to see what each truck expenses are. When the 2015 "little" truck was purchased it was supposed to be replaced at the 10 year mark. Discussion moved to the request for a pickup for the dept. to use when checking roads, picking up parts etc. Could a plow be put on a pickup but then the pickup will be overloaded with a sander and pushed beyond its ability. Looking at getting something larger than a standard pickup, a 1-ton or a 550 could also be an option. Another option would be to pay mileage plus additional monies for the employee to use their own vehicle to check roads and pick up supplies.

general discussion of the schedule of paving town roads.

Discussion of town buildings and the maintenance needed. The Town Hall needs the vegetation around the front trimmed or eliminated. The fire escape stairs in back need to be addressed as when they are wet or snow covered they are very slippery. There is a line in the budget to pay maintenance costs out of as well as a non-recurring projects line. The heating at the Highway/Fire Station needs to be looked at again. The insulation in the roof needs to be assessed to determine if it is still functioning.

Next meeting will be November 29<sup>th</sup> at 7pm.

Meeting adjourned at 8:20 p.m.

Submitted by,

Tamara Butcher