

## Informal Committee on Buildings & Maintenance

### Initial June 7, 2023 Meet & Greet Recap

Please mark your calendars - Next full meetings (one hour) are scheduled for:

Wednesday, July 19<sup>th</sup>, 7pm in the Protectworth Room

Wednesday, September 20<sup>th</sup>, 7pm, Protectworth Room

Initial discussion about the scope and scale of our mission as an informal advisory group on Buildings & Maintenance led to:

First project is creating a baseline of information on our buildings including generating a historical list of larger maintenance items such as roofing and painting. Jeremiah Crosby will reach out from the Selectmen's Office to obtain maintenance spending data from comparably sized towns. Sub groups will perform building walkarounds/inspections with several things in mind. We need to start building a comprehensive listing of building features that may require maintenance or replacement over time (doors, windows, flooring, appliances, furnaces ...) Once the list exists – there would be annual reviews, updating the list as necessary. Additionally we'd hope the walkarounds would identify immediate maintenance concerns, AND anticipate future needs based on evolving needs and growth.

We're starting almost from scratch. The last maintenance projects list we've found was done in 2017. We don't have a template for the groups to merely fill in. We're starting with good people equipped with clipboards and we'll build on our initial walkaround experiences to create a consistent format. There may be some overlap with formal town committees and we'll be looking out for existing info from such groups (Cemetery, Capital Improvement, etc)

Members of our group volunteered for various initial responsibilities and have scheduled several walkarounds. All members are encouraged to join in on ALL walkarounds as more eyes will likely be more effective.

Meeting House (Jim Bednar, Dan Saulnier)

Thursday, June 15<sup>th</sup>, 1PM

Library (Janet Roberts, Jeff Milne)

Highway/Fire Bldg (Darrin Patten, Neal Huntoon, B Manning, Don Hill) Tuesday, June 20<sup>th</sup>, 9AM

Town Owned Lots & Land Parcels (Jeff Milne, )

Vehicles (Darrin Patten, Neal Huntoon)

Historical Maintenance Research (Janet Roberts)