

BUDGET COMMITTEE

DECEMBER 21, 2020

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes until approved by the Board.

The meeting was called to order at 7:00 p.m.

Present in the meeting room: Ken Jacques, B. Manning, Justin Hastings, Tim Cook, Darrin Patten, and Ex-Officio Tamara Butcher.

Present via ZOOM. Leigh Callaway, Jeff Milne, and Dick Hendl.

Election of Officers: Darrin moved to nominate the same slate of officers, (Ken Jacques as Chairman, and Justin Hastings as Vice-Chair) if they are willing to take it on; B. seconded the motion. Ken and Justin agreed to the positions. The board voted unanimously to approve.

The Board reviewed the 2021 timeline for Budget Meetings. The meetings will be as follows.

Tuesday, January 12, 2021	Budget Work Session	7:00 p.m.
Tuesday, January 19, 2021	Budget Work Session Meet with Departments	7:00 p.m.
Tuesday, January 26, 2021	Budget Work Session	7:00 p.m.
Tuesday, February 9, 2021	1 st Budget Public Hearing	7:00 p.m.
Tuesday, February 16, 2021	2 nd Budget Public Hearing, if required	7:00 p.m.

The Board will plan to meet with department heads on January 19th. If the Board determines they need additional meeting(s) they will schedule them to take place prior to the public hearing.

Tamara reviewed 2020 expenditures and answered questions from the Board.

The Board discussed the legal budget. Dick noted the Selectmen will be providing a breakdown of legal fees for the Board for their next meeting.

Non-recurring costs 1-419-139 was not spent. Dick has had difficulties getting contractors to stay committed to projects that need to be done. The historical society has asked for funds to repair and redo flooring and to paint the front of their building. The museum belongs to the Town. Dick proposes the funds come from the non-recurring projects line. They do have someone willing to do the work on that building.

Police Department: Dick reported he has discussed the Police Budget with the department. He anticipates there will be adjustments necessary, particularly for part-time wages. There are no plans for cruiser replacements this year.

Fire Department: Tamara stated the Fire Department is working on their budget. Ken stated as part of the CIP plan, Pete Lacaillade is going to work on coming in with better numbers and timeline for replacing Engine 2. The timeline suggested is 2022 or 2023.

Highway: Ken stated Pete Abair was not at the CIP meeting, but has told him he will be looking for a new truck. No one had any definitive information as to what Pete may be considering. The Board will wait to get further information from Pete. They will also want an idea as to what the plans for paving are. The Board discussed perhaps taking a gap year from paving and spend time doing more road preparation, allowing the prepped roads to sit for a year, and then paving in 2022.

Sand Shed Site: Dan Nash has done a great deal of work on the plans. Darrin stated Pete had proposed a 40 x 60 sand shed. There needs to be further discussion and more definition regarding the size and placement. Peter may be planning to park the loader there, and if so, the building will need to be bigger. The Board agreed it is important to look at all the details and get a design that makes the most sense long-term for the Town. Darrin will get in touch with Dan to discuss holding a meeting for further discussion and review.

The meeting adjourned at 8:10 p.m.

Submitted by,

Janet Roberts,
Administrative Assistant