

BOARD OF SELECTMEN

JULY 11, 2016

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting. Minutes amended 7/25/2016.

Selectmen present: Don Hill, Chairman; Leigh Callaway and Tamara Butcher.

Others: Bryan O'Day, George McCusker, Mike Lawlor, Charles Baughman, Bob Carbone, and Whit Smith.

The meeting was called to order at 7:00 p.m.

Scheduled appointments: None.

Building Permits:

Durgin & Crowell, Fisher Corner Road, permit for underground water cistern with pump house, approved.

Downey, Main Street, building permit for 8 x 8 addition to existing barn, approved.

Minutes of June 27, 2016: Motion by Leigh to approve as written, seconded by Tamara and unanimously approved.

Old Business:

Don reported Pete Lacaillade, Fire Chief, has spoken to him about scheduling a Safety Committee Meeting. The Selectboard will aim for August 9 or September 13. Don will reach out to Chief Tim.

Current Use Application and Site Assessment: ~~Debra Roberts,~~ Deborah Roberts submitted an application for 2016 current use assessment on her property at Woodland Heights on June 9, 2016. The application was not timely filed as per RSA they are due by April 15. All 63 acres of the property was requested to be enrolled. There was no reservation for the driveway or curtilage surrounding the existing 23' x 28' building. The application did not include a map showing land in and not in current use. The Board agreed based on information provided during their meeting two weeks ago with Ms. Roberts, the application was a reaction to the change in the assessment and did not demonstrate an exception to the untimely filing due to accident, mistake or misfortune. Tamara moved to deny the current use application, due to untimely filing and incompleteness. The motion was seconded by Don and unanimously approved. The Board will encourage Ms. Roberts to complete the application and file for 2017 if she chooses.

Tamara reported she accompanied George Hildum on a site visit on July 6th to Ms. Roberts property. The visit went pretty much the same as the June 27th visit with the Selectmen. Ms. Roberts felt she has done pretty much everything she needs to do. She stated there is not a well

on the property, and it was never intended for a septic to be installed. The cabin was to be off-grid with solar and a composting toilet. The report from George Hildum indicates the owner suggests the improved site cannot be considered a home site since the driveway is not wide enough to meet zoning requirements. Topography of the back land is also a factor. Leigh noted the building was discovered because a septic design was submitted for review, and our inspector noted the building under construction without a permit. The application shows the building within the setback requirement of wetlands. Wetlands had been delineated by a wetlands scientist. In addition the driveway crosses a delineated wetland, and is greater than 1,000 feet long so as per zoning, there needs to be an area for a turn out where two vehicles can meet. Don noted a letter of the findings was sent certified mail to the owner in December 2015. The postal service shows that the letter was delivered. Another copy of that letter was recently e-mailed to the owner. Leigh noted driveway requirements, wetland crossings, and infringement of the building to wetlands is beyond the Selectboard's jurisdiction to do anything about. The Board also discussed frontage requirements. The lot appears to get frontage from the private road in Grantham. They were uncertain how of the impact to this lot. Leigh noted there had been some discussion about applying for the building to be a barn rather than a dwelling. A barn would still require the same setbacks. The property is currently be advertised with a tiny house. Don will draft a letter to Ms. Roberts on the site assessment findings and requirements.

Tamara noted the storage trailer she reported on last meeting is near # 2725 Route 4A. She did not see a house number. There may also be a camper being lived in. The Board asked Whit to look into it.

Personnel: Board discussed hiring someone to fill an opening at the Town Office. Janet reported things are going very smoothly with the payroll service and is worth continuing. Leigh noted the Selectmen have discussed three options; a.) To hire someone temporarily 3-4 hours per week to help with filing and other task oriented projects; b.) Hire someone to be in charge of accounts payable/receivable; c.) Or hire a deputy to the administrative assistant to be cross-trained in many aspects of the position in case of absence etc. The Board agreed to pursue option (c). Leigh will draft an ~~RFP~~ PD for Janet and the Board to review.

Flagpole: Tamara has prices in the vicinity of \$2200 to replace the flagpole at the town office with a 40' pole. She will contact the company and see their prices on a shorter, illuminated pole.

OLD HOME DAY: Don reported in spite of the rain, OHD was well attended and enjoyed by everyone there. He extended "Kudo's" to the Old Home Day Committee, and all the other volunteers, departments, clubs, and vendors who helped make the day such a great success.

Leigh noted he has someone who has expressed an interest in the work on the church pews.

Skateboard Park: Leigh reported the person doing work for him feels the work on the skate park is outside his comfort zone. George McCusker questioned if the ramps are strong enough for bicycles using the park? The Selectmen are continuing to monitor and are looking for a solution.

New Business:

Whit Smith reported he has had one drive around with Tom Duling and Roger Landry. He would like to provide the Selectmen with a written report in early August on findings. Several

lots have multiple unregistered vehicles or other detritus. Mr. Landry has pointed out some areas that are potentially in violation with State Statutes. Leigh noted the Selectmen are not in a position to enforce state statutes. Don noted shoreland issues are also deferred to the State for enforcement. Whit stated he has another ride scheduled for this week. He will prepare his report for the Selectboard to decide what position to take.

Mr. Baughman raised a question about how the ordinance is applied. Don stated the Ordinance provides the guideline. It has not been the policy of the Selectmen to do drive-byes to note non-compliance, but have reacted based on complaints. There needs to be a way to even handedly apply the ordinance to avoid singling anyone out. The Selectmen are reviewing procedures. Roger Landry will be helping with that.

Whit reported he sat in on the Zoning Board meeting last week. He noted the ZBA seems to put a lot more focus on use rather than area variances. He was struck by how well the board functioned as a team.

Board and Department Updates:

Don will attend Fire Department meeting tomorrow night.

The Planning Board meets Thursday, July 21st at 7:00 p.m.

Leigh reported there was some storm damage from the recent rainfall at the cemetery, on Cemetery Road, and Webster Pass. Pete has repaired and improved the drainage problem at the cemetery and the damage to the other roads.

George McCusker noted that Nate Miller has resigned as the Upper Valley Lake Sunapee Planning Commissions Director. He was also the Chair of the Transportation Committee. UVLSRPC is in the process of looking for a replacement. Some positions have been shifted in the interim.

Correspondence: PLT Notice to Members of Board of Directors Meeting.

Signatures: Supplemental Intent to Cut for Grant on Kings Highway.
Workmen's Compensation Insurance Coverage Form.

Miscellaneous Business:

Don reported he received a call from Todd at Star Lake Farms regarding the bridge. The bridge is on the State's red list and the town will be getting a notice that Star Lake has missed the deadline for a required engineering inspection of the bridge. Todd has reported they have engaged with an engineer to design a replacement and Mike Hansen will be doing the work. Installation could be done this fall.

The Society for the Protection of NH Forests, as part of the 10 year requirement to document current conditions on property in their stewardship, have submitted a report on the Royal Arch and Society/Dutchman Pond lots. The Conservation Commission has reviewed the report and forwarded to Don Hill to sign. Tamara and Leigh will review the report and let Don know when to sign off on the report.

The meeting adjourned at 8:20 p.m.

Submitted by,

Janet Roberts,
Administrative Assistant