

## **BOARD OF SELECTMEN**

**APRIL 22, 2013**

## **MEMORIAL BUILDING**

**7:00 P.M.**

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

Selectmen present: Donald Hill, Chairman; Leigh Callaway and George McCusker.

Others: Peter Abair, Mike Lawlor, Bill Huntoon, Justin Hastings, Bryan O'Day, Art Bobruff, and Ed Belfield.

The meeting was called to order at 7:00 p.m.

Art Bobruff a resident of Colby Hill Road stated he was aware someone had written to the Selectmen requesting a 20 MPH speed limit on the road. He said he has been told that a 20 MPH speed limit is contrary to NH law and is not enforceable. The lowest is 25 MPH and cannot be enforced without a traffic study. He noted his concern with posting something that cannot be enforced, and felt it would be an unnecessary detraction. He has not found that there is an issue... George McCusker stated that Tim has done traffic studies in the past on other roads and often the speeds are not as high as people's perceptions. Art noted there are only 2 or 3 year-round residents on the street with maybe, on average, 5 or 6 cars a day. Don stated they will follow-up with Chief Julian.

On behalf of the Board of Selectmen, Don welcomed Ed Belfield back for the summer.

Minutes of April 8, 2013 – Motion by Leigh to approve as written, seconded by George and unanimously approved.

Minutes of April 11, 2013 – Don noted Page 2; last paragraph corrected ~~changes~~ to changed. Leigh moved to approve with correction, seconded by George and unanimously approved.

### **Unfinished Business:**

Leigh reported a quote in an amount not to exceed \$1200 has been received from Municipal Resources Inc., to review the Personnel Manual. The review will include case law, Federal and State requirements. The existing manual has not been totally reviewed or revised since 1995. Local policy will remain intact. Leigh stated an appropriation for this was included in the budget and was mentioned during deliberations. Don stressed it needs to be made clear that the cost will not exceed \$1200. George questioned whether this was a fair price. Leigh felt the price was reasonable and feels strongly this needs doing. Motion by Don Hill to engage the services of MRI with the caveat discussed. The motion was seconded by George and unanimously approved.

Beach Sand – Pierre Bedard has finished the application for beach sand replacement The request is for 20 c.y. of sand and can only be applied once every 6 years. The application fee is \$200.00. Pierre's fee of \$1,109 will be from consultant/engineering fees. Motion made by Don

to approve the application, seconded by George and unanimously approved. The application was signed and will be given to the Town Clerk and Conservation Commission for Signature before they are submitted.

Board and Department Updates:

Don reported that the Board of Selectmen met on April 11 and held a constructive and cynical discussion about the wetlands grant and the requirements for compliance. This message was carried to the Planning Board on Thursday night. The Planning Board embraces the project and assured that the board's participation would remain strong. The Planning Board did not see a problem with meeting the goals for 2014, but cautioned if they did not feel they were ready to propose zoning amendment changes for March 2014, they would introduce the concept in 2014 but may not be ready for voting until 2015.

Mike McCrory stated that there is a mandatory CPG meeting for recipients of Community Grants being held on May 6<sup>th</sup> from 1-3 p.m. at the Local Government Center.

Leigh reported the Cemetery Trustee's are actively working on projects.

Residents from the Sullivan County Correctional Facility will help with cemetery clean-up on Monday and Tuesday, April 29 and 30.

Leigh reported on last week's meeting with Julian Badger. Julian is going to put together an estimate based on industry standards for the Selectmen to have for consideration cleaning needs. An additional estimate will be done to include supplying paper products, and other expendables such as cleaning supplies. A contracted provider would most likely provide their own vacuum cleaner and other cleaning equipment. George McCusker stated he feels strongly that the highway department has the hours and flexibility to handle the cleaning projects in-house. Don noted it would be worthwhile to have the guidance from Julian for the expectation of the hours involved and will await the report from him.

Don reported that he has not gotten a revenue report from the Town Clerk but will follow up with her soon.

Bill Huntoon estimated a cost of \$700 to \$800 for materials for composite railing for the handicap access at the library and suggested the posts may be too far apart and may allow the material to bend. Additional posts may be needed. Leigh noted concern with roughness of the existing railing. George asked about metal railing. Pete Abair has the same estimates for composite railing. He did not pursue metal railing because they would need a welder for that. Pete has ideas how to extend the railing. ADA compliance needs to be determined before proceeding with any work. Motion made by Don for research and leg work to be done to be sure the work is ADA compliant, and as long as the expense is less than \$1,000 and Pete feels confident the highway department can do the work, it is ok for them to proceed. The motion was seconded by Leigh and unanimously approved. George, as the liaison for buildings and grounds will oversee the project. Leigh will look up the ADA guidelines. Don amended the above

motion to include at least two selectmen review the ADA guidelines and take measurements to make sure the

project will be in compliance. The amendment was seconded by George and unanimously approved.

Don noted that George McCusker raised concern about the cost for paint for the fire-department meeting room floor and questioned if the warranty on the paint would hold up if a professional did not apply the paint. Pete Abair reported that the paint is an oil resistant, gas resistant paint with rubber chips to decrease slipperiness. No preparations are required other than starting with a clean floor. A fire department member has volunteered to paint the walls and floors. Pete stated that the floor needs to be re-sealed to make it easier to keep clean and cut down on the dust. The purchase order for paint purchase for both the meeting room floor and the skateboard park and building trim and doors was approved. Pete was also directed to purchase the paint for the walls in the fire department meeting room.

Leigh stated he will get information to the other two Selectmen about town-owned property and the possibility of divesting of some of it. This was identified as a possible revenue source during budget deliberations.

Bill Huntoon questioned if the Selectmen were ever going to “take” the Lee property. He stated Cynthia Anderson had indicated to him that the two “parcels” could be joined. Lee stated that the Selectmen should review the property for potential EPA hazards. Don will speak to Cynthia about the status of the parcels.

Correspondence:

Letter from Harding Hill Farm with details as to the cost of upgrading the Class VI road for logging purposes. They are requesting the board give consideration to the costs incurred when determining timber yield assessment. This was discussed at length. This was not part of the discussion when they were given permission to repair the road. They were given an exemption and allowed purchase gravel from the property across Sanborn Hill to cut down on costs. The Town does not have the authority to do any work on that road, or incur costs for doing so. The improvements provide access to their property and allow for continued logging operations. Motion made by Leigh Callaway to respectfully deny the request to grant relief, seconded by George McCusker, and unanimously approved.

State of NH Department of Revenue – equalization rate report.

Notification from the State of NH Department of Safety awarding the Emergency Management Director, Keith Cutting, with a portable radio. Leigh Callaway moved to approve the acceptance, seconded by Don and unanimously approved.

Signatures:

Intent to Cut Timber – Van Webb at the end of Sanborn Hill Road – approved.

Intent to Cut Timber – Hansen Property on Maple Avenue – approved.

Building permit – renewal for T. Ritz on Woodcrest to raise the roofline – approved.

Board approved and signed a letter of termination for unfulfilled computer services.

Request for Camp Coniston for Abatement and Exemption. Abatement request was due by March 1<sup>st</sup>. Request forwarded to George Hildum.

Leigh reported the application for the meetinghouse grant has been sent to Concord.

Leigh discussed with the Board the removal of the spruce trees at the meetinghouse. The trees were planted as part of the landscaping project when the building was last repaired. The trees are too close to the building and are causing moisture problems with the siding. Don noted concern that the roots may begin to infiltrate the foundation. A motion was made by Don, regrettably, the 3 spruce trees at the meetinghouse need to be removed before they are too big for the good of the building. The motion was seconded by George and unanimously approved. Pete Abair will take care of removing the trees.

George McCusker reported that the mulch for the buildings will be coming from Durgin and Crowell. Their price is \$21.00 per yard.

Bryan O'Day questioned if there were engineering plans on file for the highway garage. Janet reported that no one has been able to locate any plans in any files.

There will be a work session for Capital Improvement Planning tomorrow night, (April 23, 2012) at 7:00 p.m. here. Leigh will attend as the Selectman's representative to the Budget Committee.

Meeting adjourned at 8:25 p.m.

Submitted by,

Janet Roberts