

BOARD OF SELECTMEN

DECEMBER 30, 2013

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Selectmen present: Chairman, Don Hill; Leigh Callaway and George McCusker

Others present: Bryan O'Day, Tom Duling, Ally Wheeler, Mike Lawlor, Tim Julian and Justin Hastings.

The meeting was called to order by Chairman Hill at 7:03 p.m.

Public Comments: none.

Don noted the policy for police response:

- Police coverage is 24 hours per day 7 days per week. When Springfield police are off-duty, coverage will be provided by the State.
- For all emergencies, dial 911.
- For non-emergencies call dispatch. If a callback is required by Town police, call dispatch (763-3100.) If no answer leave a message.

Minutes of December 9, 2013 and December 11, 2013 were approved.

Check signing and "go to" schedule:

January 2014: Don

February 2014: Leigh

March 2014: George

Don noted there is a meeting of the Joint Board of Selectmen on January 7, 2014 in Sutton.

Don noted response from the Town Treasurer regarding audit findings and reconciliation of certain Town accounts. The next Selectboard meeting (January 13) will include a kick-off with the Treasurer, Tax Collector/Town Clerk, the Administrative Assistant and the Office Assistant/Bookkeeper.

Board and Department Updates

- There was a brief discussion of the Planning Board deliberations during its meeting of December 19. Selectboard noted that the new map is to be delivered soon. Leigh will ask for formal designation from the Planning Board to act as point of contact for the format of the digital version of the map. In email correspondence, Leigh has made clear to UVLSRPC that his remarks at the December 19 meeting do not constitute expansion of contract scope.
- Budget Committee
 - Leigh provided a brief overview of Budget Committee deliberations during its meeting of December 17 (further detail can be found in the minutes of that meeting.) The next meeting of the Budget Committee is January 6 and will include on its agenda the Police Chief, the Road Agent and the Fire Chief.

- Leigh provided an updated 2013 budget/expenditure list and the 2014 requests.
- Leigh provided a list of pending and completed projects with the suggestion that the latter be used as material for the 2013 Town Report. The Budget Committee noted that not all projects were completed and that fact seemed inconsistent with a year end fund balance.
- The Selectboard discussed the blue GMC 5500 and whether or not it should be replaced with a similar truck. Alternatives include acquisition of another like the green truck for winter plowing and either 1) retention of the blue truck for lighter summer work or 2) replacement with a pickup. Leigh stated his opinion that three plow vehicles are needed for access and public safety during heavy storms and that contracted plowing be used only as a contingency.
- Selectboard briefly discussed the study by Integrated Building Energy Associates (IBEA) for possible implementation of one or more of its Energy Efficiency Measures (EEMs). Selectboard will make decisions based on payback. Selectboard noted the study had further value in its favorable evaluation of the building compared to others like it currently in service. The study also noted that the payback for a Sarnafil roof (which was under consideration for the 2013 budget) is 33.9 years.

Correspondence:

- Response from the Department of Environmental Services (DES) regarding the Town's request for a wetlands crossing permit behind the Highway/Safety complex on lot 24-107. DES is requiring further information. Leigh will contact the Wetlands Scientist who prepared the application (Jeff Burns) to determine the level of effort and cost to proceed. DES requires the Town's response not later than February 17, 2014.
- Copy of a letter to the Planning Board from a Springfield resident who has an office in his/her home. In response to concerns raised by the Selectboard at its meeting of November 26, the resident has reviewed the Zoning Ordinance and determined that the office which he/she maintains in his/her home is classified as a home occupation. Selectboard wasn't certain that the process should be for applicants to make their own rulings regarding compliance and will look forward to seeing how the Planning Board handles the letter.

Signatures: none. Tom Duling will get further information for a Building Permit on Oak Hill Road West.

Don moved that the meeting be continued non-public (personnel) at 8:04. Motion seconded by Leigh

Meeting returned public session and was adjourned at 8:15.

Submitted by,
Leigh Callaway