

## **BOARD OF SELECTMEN**

**MAY 14, 2014**

## **MEMORIAL BUILDING**

**10:00 AM**

Selectmen present: Chairman, Don Hill, Leigh Callaway

Also present: Scott Gambino, Marie Patten, Billy Huntoon

The meeting was continued from Monday, May 12, 2014 with the single agenda item being selection of a contractor for cleaning of Town building spaces.

Contracted space cleaning had been included in the 2014 budget only for the Memorial Building and the Library. Because the scope of work was expanded to 1) the conference room at the Highway/Safety complex and 2) the Town Hall, Selectmen Hill and Callaway had independently prepared for the meeting by extrapolating 2014 expenses to determine an estimated fund balance at end year. Both analyses indicated the contract could be awarded with frugal expenditure of discretionary funds.

Costs for the respective bids were calculated as follows:

Contractor	Cost to 2014 end of year	Cost per year for subsequent years
Melissa A. Walker-Julian	\$20,760	\$40,920
Marie Patten	\$17,390	\$29,016

Both bids were judged to adequately meet the scope of work. Based on cost, the bid from Marie Patten was selected, to be effective June 1, 2014 and the contract was signed by her and Chairman Hill.

The Selectboard noted that Ms. Walker-Julian had been doing the cleaning in the office spaces and the Library since October 2012 on an informal basis and has been a valuable service to the Town. Her work was commended by the entire Town staff. On behalf of the Town, the Selectboard expresses deepest gratitude to Ms. Julian-Walker for her conscientious work and service.

Signatures:

- Intent to cut on property off Sanbord Hill road.
- Building permit Bucher.

Meeting was adjourned at 10:30 AM.

Submitted by,  
Leigh Callaway