

BOARD OF SELECTMEN

MARCH 23, 2015

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes until approved by the Board.

Selectmen present: Don Hill, Leigh Callaway and George McCusker.

Others present: Pete Abair, Tom Duling and Bryan O'Day.

The meeting was called to order at 7:00 p.m.

Don announced the first order of business for the New Year for the Selectmen is to elect officers. George nominated Don as Chairman, seconded by Leigh and unanimously approved. Don nominated Leigh as Vice – Chairman, seconded by George and unanimously approved.

Department Liaisons for 2015. George will swap Cemetery Trustees with Leigh. Leigh will cover the library. All others remained the same.

Structural analysis for the Oak Hill Tower was received. The Board signed the building permit for equipment modifications for T-Mobile.

Building permit: Downey located on Main Street. Renewal of a building permit for an addition to the existing house. Also an application to move the old garage from the existing location elsewhere on the lot. Tom Duling noted no concerns. The applications were approved.

Minutes of March 9, 2015. Motion by Leigh to approve, second by George. Passed unanimously. It was noted the report from the building study committee was not available to attach as planned. The report will be available on the website when received.

Unfinished business:

Leigh reported wage increases have been part of public discussion by both the Selectmen and budget committee and presented as part of the approved operating budget at town meeting. Leigh moved to approve putting the proposed wages in place effective with the weekly paychecks of April 9, 2015, as discussed. Motion seconded by George and unanimously approved.

Don reported he received a request from Conservation Commission member Daphne Klein, to ask for support from the Highway Department and use of the highway facility for the annual Green-Up Day on May 2. Time to be determined. The CC will provide bags and gloves. Pete Abair in agreement. Motion by Leigh, second by George; unanimously approved.

Electrical: Leigh reported Royal Electric has finished their study at the town garage/fire station. The existing service is adequate, but consideration may want to be given to redistributing the load on some circuits. Adding more equipment or structures requiring electrical service may

require an increase in the size of the service. Don stated he is uncomfortable with the issues with the chop saw and this needs to be put on a dedicated circuit as soon as possible. Pete also noted issues with the outlet amperage in the ball field on Old Home Day. George has spoken to a local electrician, Jim Dewkett (JLD Electric). After discussion, the board agreed to add the circuit for the chop saw to the project list. Leigh will ask Royal Electric to sit down with someone from the fire department and highway department to determine what the building needs are as well as the circuits in the field. The Board would like someone to develop a scope of work. Don noted that Royal Electric has a "head start" because they have evaluated the system. Don moved to approve a new circuit for the chop saw as a safety issue priority. Motion was seconded by Leigh and unanimously approved. JLD Electric will be contacted to do this.

Heating: Leigh reported there is no "full blown" quote to upgrade the heating system at the town office with new oil burners, tank upgrades and chimney repair. Based on current fuel prices, the savings generated by propane would recoup roughly 10% in the first year. The space needs committee have looked at options if the oil tanks and the chimney were to "go away". Leigh has asked Mason to put some numbers together for oil replacement. Don noted the board has seen two proposals for propane that are both comparable. Goodrich feels prices for propane are stable especially when pre-bought. The Board discussed options to own propane tanks versus tanks provided by the company. Don asked for Bryan's opinion on oil versus propane. Bryan noted that he prefers oil, but the specifications for propane for the office/library building seem to make sense and likely the best way to go in this instance.

Network Service: Leigh reported CCS has looked over requirements for relocating the server and the switches and will be forwarding a quote.

Recreation Storage: A suggestion was made to re-organize the recreation department storage in the church closet; perhaps providing space in the recreation building. Pete noted the recreation building is pretty full with tables etc. A future project will be to sort through the closet as there may be things in there that are not needed.

Front Steps: A suggestion was made to put granite steps in front of the town office, and to re-point the steps at the library. Leigh will contact Mike Dezette to have him take a look and make suggestions.

Roofs at town garage/fire station: The roofs over the "people doors" have not been replaced. Don will speak to Bill Huntoon as this is a safety concern.

Freightliner warranty: Leigh reviewed warranty options as discussed with Pete Abair, Bill Wiley from Freightliner, and Darrin Patten on Friday. After review, Don moved to approve expenditure of \$1896.00 for purchase of extended warranty as per the discussion (Plan 1 Protection; Aftertreatment Extended Coverage; and Extended transmission coverage). Motion was seconded by Leigh and unanimously approved. The cost will be paid with unreserved fund balance funds through the warrant article from last year's budget if allowed by the DRA since

the full URFB appropriation was not required for the truck purchase. If that is not allowed by the DRA, then the expense will be from the highway budget.

Land Use Study: Leigh prepared a draft RFP for land use study of the land behind the highway garage. The intent is for a Civil Engineer to see if anything can be done there. This will be a study regarding the feasibility of how much space is available, not specific to a project. It has been suggested the RFP's be sent to Ross Stevens and Peter Blakeman. The Board approved moving forward. George noted he has not been in favor of this project, and his concerns about money, but the voters approved the expense and the Board needs to move ahead.

Historical Museum Painting: Leigh prepared an RFP for painting the historical museum. He would like to send the RFP's out to those that responded to RFP's for painting the meetinghouse. The Board agreed and will also post the RFP on the website, push it out on the e-mail list, and through word of mouth. Anyone interested can also pick up specifics at the town office.

Board and Department Updates:

Planning: Don reported the Planning Board discussed "fallout" from the Fire Chief as he had not been present when the details and conditions for Wonderwell were approved and has concerns. The applicants kept referencing things that were run past the fire chief and they were not. The Planning Board reinforced their standing that the Fire Chief only approve something if he is totally comfortable to do so. If not, he "kick it to" the State Fire Marshall. Don noted the Selectmen, though the enforcing agency, have the responsibility, but do not have any expertise to handle these issues. The process between the town and Wonderwell, so far, has been in good faith that they will do what they say they are going to do. Don noted that he still felt a disclaimer should have been required that all guests of Wonderwell recognize there are safety measures that are not yet in compliance.

Police: Leigh reported Chief Tim periodically updates him on what is taking place within the department, though not individual cases. There are police logs on file in the office for day to day updates. Computer issues were recently resolved.

Correspondence:

Report from Southwestern Community Services, Neighbors Helping Neighbors, Economic Impact Report.

Upcoming workshops being sponsored by the NH Timber Owner's Association.

Copy of Wetlands Permit Application for Michael Hansen Properties, LLC for a culvert installation in the ROW off Maple Ave.

Miscellaneous business:

Don noted that he will be working on an agreement with Star Lake for signage of the roads; and a follow up letter to Mr. Follansbee regarding compliance.

The meeting adjourned at 8:35 p.m.

Submitted by,

Janet Roberts,
Administrative Assistant