

BOARD OF SELECTMEN

March 21, 2018

MEMORIAL BUILDING

4:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Selectmen present: Tamara Butcher, Chairman; Dick Hendl and George McCusker

Others: Leigh Callaway; Chief Timothy Julian and Pixie Hill

The meeting started with the pledge of allegiance.

Election of Chairman – Vice Chairman: George nominated Tamara for Chairman. Dick 2nd the motion and it was unanimously approved. Tamara nominated Dick for Vice Chairman. George seconded the motion and it was unanimously approved.

Appointment, Compensation and Contract for Tax Collector and Deputy Town Clerk/Tax Collector: Pixie has been appointed as Tax Collector, 2nd by Dick and unanimously approved. Tamara read a letter that was submitted by Pixie Hill regarding the appointment of Hayley Anderson as deputy town clerk/tax collector. Dick made a motion to approve Hayley's appointment. George seconded the motion and it was unanimously approved.

Selectmen Assignments for Board and Departments are as follows:

Tamara Butcher will be the department liaison for Personnel Administration, Streets and Highways, Budget Committee, Fire and Rescue and Emergency Management/Safety.

Dick Hendl will be the department liaison for Computers/Internet, Recreation Committee, Buildings and Grounds, Library and Police.

George McCusker will be the department liaison for Planning Board, Cemetery Trustees, Zoning Board, Conservation Commission and Health. George added that he has been on the Upper Valley Planning Board and will remain on that board. George would like to stop his participation in the transportation committee, which he feels is a waste of time. George sees no benefit in the meetings. Before agreeing to eliminate the Town's participation Dick would like to see information on the purpose of the board and see if there is any benefit to being part of it. He can find this information on line according to George. Perhaps there would be another town official that would be interested in participating in the Transportation Committee meetings. Tamara suggested bringing the matter up at department meetings to see if there is an interest level anywhere.

Approval of Invoices for Budgetary Requests: The selectmen signed the purchase orders included in the approved budget at town meeting.

Tamara read Pixie Hill's letter of resignation for the position of Deputy Town Clerk and Tax Collector. Also ready was Cynthia Anderson's letter of resignation for the position of Town Clerk and Tax Collector.

A timber tax form was signed by the selectmen.

Miscellaneous Business:

Dick shared that Bruce Whitmore of Capital Roofing will be at the Selectman's meeting Monday to sign the contract on the town meeting house. George stated that he felt this should not have gone out to bid before the town meeting; that people need to be aware of this situation. Leigh shared his knowledge of this project stating that the RFP was put out contingent upon approval at town meeting and a subsequent meeting of the board it was said when and if approved at town meeting signing the contract would follow. Dick referred George to the RFP, and added that the town people are aware of this as it has been in the minutes for the past six months.

Pixie did a small survey at a workshop she attended and feels that what she is asking for compensation is more than fair. She added that Hayley does have a lot of training ahead of her but it will be staggered out over time.

At 4:36 p.m., the Board voted unanimously to enter in to non-public session per RSA 91-A:3 II (d).

At 5:03 p.m., the Board entered back in to public session at 5:03pm. Dick made a motion to seal the minutes from the closed session, this was seconded by George and unanimously approved.

Meeting adjourned at 5:04pm

Jill Hastings
Deputy Administrative Assistant