

BOARD OF SELECTMEN

September 12, 2023

MEMORIAL BUILDING

5:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Selectmen Present: Poul Heilmann, Chairman; Jeremiah Crosby; Amy Lewis, Vice Chair was absent.

The Board of Selectmen meeting reconvened at 4:57 pm on September 12, 2023.

Poul felt the Board needed to ratify the acceptance of Tim Bray as the zoning coordinator. Amy asked if there was a conflict with the planning board. Poul stated no, there was no conflict. Poul explained it would be a six-month temporary position to be determined whether he continues after that. Poul made a motion to accept Tim Bray as zoning coordinator for the next six months at the same rate as the previous zoning coordinator. The motion was seconded by Amy. Poul, Amy and Jeremiah voted in favor of the motion.

Poul asked if we currently have, or have had in the past, pest control. Jill is unaware of pest control services for town buildings. Poul stated the Historical Society is having an ant problem. As a preventative measure, the Board would like to consider obtaining pest control services for town buildings. Poul asked to have some rates gathered to be discussed at the next meeting.

Poul asked if there is currently a chair to the Recreation Committee. Jeremiah stated that Jamie is still the chair of that committee. Poul would like to have Jamie attend the next meeting and provide an update to the Board.

The Board discussed the matter of a third person at the Highway Department. Jeremiah stated the only concern Tim has is making sure the position is adequate in salary. Tim spoke with several members of the budget committee, and they are in support of a third highway employee. Tim and Jeremiah have done a good job in justifying the need for the third employee. Poul feels the critical piece is having documentation of planning out and showing the work being done in the summer months; as the concern is lack of work to be done. Poul doesn't see a concern and feels Tim has stepped up in his position as road agent. The other piece to justify it is that the Building and Maintenance committee is creating a short-term and long-term list of things that need to be done. That will enhance the work list for the summer. Jeremiah added the cemetery needs a bunch of work as well. The boundaries of the lots have not been marked yet. That will be a multi-day process.

Poul's suggestion for the pay rate of the third employee is \$25 per hour. This is consistent with Cody Osgood and there will be savings in not having to contract out, which happened quite a bit this year, as much with a third employee at the highway garage. From a budget justification, we also have some pay rate offsets that can help fund that third person. Amy suggested Tim create a calendar of when specific tasks are expected to be done broken down into daily, weekly, monthly

quarterly, semi-annually and annually. Poul will create a form that lays this out for Tim. Jeremiah did point out that Tim is looking for space in the garage to place a large whiteboard for tasks to be done.

Poul made a motion to begin the hiring process for a third person at the highway department, as a road laborer and to place an ad in the next available Kearsarge Shopper and Valley News. The motion was seconded by Jeremiah. Poul, Amy and Jeremiah voted in favor of the motion. Jeremiah will inform Tim to reach out to the applicant who applied previously and see if he is still interested.

Poul would like to hear about the solutions for the power washer and welder. Amy informed the Board that a used welder was found for \$1300. Amy provided some information on the welder. Amy made a motion to spend up to \$2000 to purchase a used 220v used welder. The motion was seconded by Poul. Amy, Poul and Jeremiah voted in favor of the motion. On the power washer, Tim had a good suggestion to go in together to purchase a new power washer. Poul would like to discuss that at the next meeting.

At 5:15 p.m. Amy made a motion to enter non-public session per RSA 91-A:3(II)(c). The motion was seconded by Jeremiah. Amy voted aye, and Jeremiah voted aye.

Jill was excused from the non-public session.

Jill Hastings

Deputy Administrative Assistant