

BOARD OF SELECTMEN

December 13, 2021

MEMORIAL BUILDING

4:30 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

The meeting was called to order at 4:30 p.m. and began with the Pledge of Allegiance.

Selectmen present: Dick Hendl and Amy Lewis

Others: Janet Roberts, Ken Jacques, Pixie Hill, Poul Heilmann, Whit Smith, Sarah Anderson, Ryan Peterson and Darrin Patten

Scheduled Appointments:

Pixie would like to see fiber installed at the meetinghouse because it would benefit elections. Dick stated it will also need to be installed if we are going to have surveillance cameras installed there. Tamara will discuss this with Consolidated. Dick also asked Tamara to have that second line at the meetinghouse removed as it is not needed anymore. Pixie would like to see this done by March because she is assuming we will host the town election and meeting there.

Unfinished Business:

Update Sand Shed Site Prep:

The Board discussed with Ken and Darrin where to go from here after receiving the revised proposal from Josh Stevens. Ken asked if the grant of \$350,000 is approved would include the building. It is Whit's understanding that it does. It is Dick's feeling that if we don't get the grant, we would only do the site prep work. Whit is assuming that if the \$350,000 is granted by the federal government that we do not have to get the town's permission unless the cost would be greater than the grant.

Ken feels one thing that needs clarification is whether the proposal needs to go before the voters at town meeting. Amy stated we have the blanket warrant article that allows the Board to accept outside funding; the Board doesn't need approval to expend the funds because it's already been approved that they can accept for the purpose of expending the funds. Ken is not sure if that is accurate, and someone should check with DRA. Janet said Penny from the DRA can give some recommendations, but what the Board should really do is review this with the auditors.

Ken and Darrin agree that a start date of next summer is a much better idea as there is so much moisture in the ground right now. Darrin suggested talking to Josh Stevens to find out how long his quote is good for. He is the only one that bid and there are no guarantees that you will get any more bids if advertised again; it might be in our best interests to hang on to what we've got. Whit spoke with senator Shaheen's representative, Chris Scott, as well as someone at the United States Department of Agriculture and they were both quite optimistic that there would be approval in two or three months.

Regarding the plans for the Sutton shed, Ken feels it might be beneficial to sit down and look at the plans to determine if that is what we want; Have Pete look at it with everyone and determine

the siting of it. After reviewing the plans, they can then tell the engineer what is wanted and have them design it.

Amy has agreed to contact Josh Stevens and discuss the situation with him.

Dick asked Ken and Darrin to get together with Dan, and Pete Abair if necessary, and work out something to get an engineering plan.

Whit was asked to keep pursuing the funding and then we'll see what we can do.

Zoning Permits:

REPORT from ZONING COORDINATOR. -- Board of Selectmen - Monday, December 13, 2021.

Here is a summary of permit applications and Zoning Coordinator activity.

Application for Permit – Acted Upon, APPROVED

1. Ty & Samantha Morris, 235 Bowman Road, application for zoning permit to build a shed. No need for the area to be marked because construction of shed has already begun, After the fact fee has been paid. There are no wetlands or setback issues and structure is less than 35' tall. Permit Approved per delegation of authority.

2. Marc McCalmont, 228 Oak Hill Road, application for zoning permit to build a house. Zoning Coordinator has visited the site and fee paid. There are no wetlands or setback issues, and structure will be less than 35' tall. Permit Approved per delegation of authority.

Zoning Permit in Hand; Action Pending

None.

Zoning Permit Amended, Modified or Renewed

None.

Other Matters.

A. Visit to building site on Hogg Hill Road with Tim Bray, Chair of Planning Board (wetland scientist, retired) to examine and delineate, as appropriate, wetland area along side of driveway (DES permit in place) per request from Eversource Electric for the placement of electric utility poles. Wetlands boundaries noted and flagged accordingly. Eversource notified. (Cloutier)

B. Application for Special Exception – location of garage within setback from Laurent Drive. Special Exception granted by ZBA. Follow up with applicant to advise that Zoning Permit is required. (Ollis)

C. Inquiry from company looking at site for placement of telecom tower at end of Sanborn Hill Road for service to I-89 (exploratory)

D. Respond to further inquiry regarding presentation (consultation) to Planning Board for approval to put second dwelling on lot with plan for shared septic system (Piedmont)

E. Review revised RFP for sand shed. Contact Senators Shaheen and Hassan regarding possibility of federal grant funding to assist/support town projects. Follow up contact with regional USDA office,

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Minutes of November 27, 2021:

Dick made a motion to accept the minutes of November 27th as written. The motion was seconded by Amy. Amy and Dick unanimously approved.

Court Status:

There is nothing to report on the status of any court actions.

American Rescue Plan (ARPA)

A few meetings ago the Board voted to accept the first tranch of money from the ARPA program. There is a second payment, the total is now \$140,388.80. We are here tonight to vote to accept the funds. Whit feels we should accept the funds as quickly as possible, but we should take our time in figuring out how we want to spend it. Dick stated we have until 2024 to spend the funds. Amy made a motion to accept the whole amount of \$140,388.80. The motion was seconded by Dick. Amy and Dick unanimously approved.

Unfinished Business:

Update on Sanborn Hill Road:

Amy will follow up with John Warzocha tomorrow; the Board was supposed to have a report by tonight's meeting.

Sarah Anderson requested on behalf of the recreation committee, permission from the Board to use the recreation field for a bonfire/cook-off event on January 22nd. Sarah has spoken with the Fire Chief and he is in favor of the event but would like to see something in writing from the Selectboard. Chief Lacaillade also said he would be happy to work out the details of the event with the recreation committee. Dick asked that Sarah fill out the form for use of town space and the Board will send it to Pete Lacaillade when it is approved.

The treasurer of the recreation committee came up with what they felt was a reasonable budget amount to request, which is \$2,000. The committee is just starting out, they've gotten a lot of feedback, people would like to see live music events at some point and also try to get something like Old Home Day going again. Dana will send Tamara a more official budget request. Dick asked for some examples of how they intend to spend this money. On the event schedule there will be another Paint and Sip, Easter egg hunt, and working on trying to pull together some sort of

farmer's market. There is also the cost of supplies for these events to consider. The committee would use money from the budget for advertising but also to possibly have some type of performance during the farmer's market or other event. Some events will not have admission costs, and some will; the budget will offset those costs. The selectboard will bring this budget request to the budget meeting.

New Business:

Dick received a quote for the new cruiser. The vehicle itself is \$34,999 and the Ossipee Mountain additional work is \$25,702 for a total of \$60,701. Dick is halfway through applying for the 90/10 grant. Before completing the grant Dick felt he should present to the Board the proposal that the application be completed. Dick said the state will only contribute up to \$50,000, so if we get the approval we would have to throw in \$10,000, which could most likely come out of the police budget or the traunch money.

Board and Department Updates:

Dick shared that the library trustees are working on their scholarship application as well as renewing Laura's contract.

Dick brought up the quote that he received from Paradigm Electric; \$4600 would be sufficient to upgrade the library with LED lights and asked if the trustees would be willing to cover that cost. The library trustees agreed to cover that fee.

Correspondence/Signatures:

Intent to Cut form.

Budget Review:

Dick has four candidates for encumbering money from this year's budget.

1. Highway Truck – We have an invoice; we could encumber the \$75,000 and not have to borrow the money.
2. Upgrade computer hardware at a cost of \$14,060, which Certified Computers can't do before next year.
3. Hanover Dispatch building – we got an invoice for \$13,000
4. Electrical Upgrade – We have an estimate from Paradigm Electric for \$7940 which covers upgrading the Fire Station and upgrading all the lights in the Town Office building.

There is enough money in some of these line items that we could pay for the Hanover Dispatch out of the police budget. The \$8,000 for the electrical upgrade could be paid out of the non-recurring projects; Or we could encumber the whole batch.

Dick will contact Craig from Paradigm tomorrow to see what his schedule looks like for getting the work done, that will tell us if that money needs to be encumbered. Jill was asked to pay the Hanover Dispatch invoice on Thursday. Leaving the two definite encumbrances for the computer hardware and the highway truck.

The Board reviewed the budget for next year and there is very little change in many respects. The biggest change is in the salary line, which the Board knew would happen. Dick is wondering where the \$87,000 is in the Highway Department in case they don't get the grant; there is no contingency for that in the budget. That is a question Dick will ask the budget committee tomorrow night, what their recommendation might be. Whit feels we should proceed as though there is no grant, it needs to be in the budget somewhere; Dick agrees.

Janet explained the jump in Pete's current budget for paving; the jump was due to paving Fisher Corner Road. His plan for next year is to take care of that portion of Hogg Hill Road.

Dick made a motion to encumber the following amounts of money for the following purposes:

1. For upgrades of computer hardware, we encumber \$14,060.
2. For the balance of the highway truck, we encumber \$75,000.
3. For the electrical upgrade we encumber \$7,940. If we get an invoice by the end of the year, we will pay that off.
4. Before the end of the year, we will pay \$13,000 for the Hanover Dispatch building.

The motion was seconded by Amy. Dick and Amy unanimously approved.

Miscellaneous Business:

At 6:02p.m. Dick made a motion to enter into non-public session to discuss Personnel per RSA 91-A:3. The motion was seconded by Amy. Dick voted aye. Amy voted aye.

The board moved back into public session at 6:21p.m. Dick made a motion to seal the minutes discussing personnel. The motion was seconded by Amy. Dick voted aye. Amy voted aye.

The meeting was adjourned at 6:23p.m.

Jill Hastings
Deputy Administrative Assistant