

**BOARD OF SELECTMEN**

**November 22, 2021**

**MEMORIAL BUILDING**

**4:30 P.M.**

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

The meeting was called to order at 4:30 p.m. and began with the Pledge of Allegiance.

Selectmen present: Dick Hendl and Amy Lewis

Others: Todd Fluery, Art Bobruff, Winfried Feneberg, Whit Smith and Ed Shank

**Scheduled Appointments:**

Kearsarge District representatives: STEAM presentation –

Superintendent Feneberg, of the Kearsarge Regional School District gave a presentation on their proposal of an addition to the high school. The addition is called the STEAM wing, standing for Science, Technology, Engineering, Applied Arts and Math. A good portion of the high school students make the choice not to go to college right after high school. These numbers stay steady at about 25% of our graduates. Mr. Feneberg stated we do still have the career and technical centers that we can utilize in Concord, Claremont and Newport. The disadvantage here being they must make the forty-five-minute commute, one way, to these facilities. The school's intent is not to compete with Concord or colleges, but to focus on that 25% of students and create additional options for jobs, careers, and livelihoods for kids.

There are approximately five million dollars' worth of maintenance work that sooner or later we will have to face. It was decided to fold it in to the STEAM proposal and finance it over a twenty-year bond. Essentially this proposal will be put before voters in March. The planned start of construction will be July 2023 and finish early fall 2024.

The cost estimate of the project is \$22.27 million, including that \$5.1 million in maintenance and roof repairs. Also, part of that cost is a \$330,000 generator which the high school does not currently have.

Dick asked, as an example, if there is a student interested in becoming an electrician, will they have credentials after four years to be an electrician or is it just giving them the starting point for technical school. Mr. Feneberg said this will give them the starting point and the skills that are applicable to many industries. Dick also asked if there is any other source of funding that can be relied on. Mr. Feneberg said they would be happy to accept donations however small or big. The one source traditionally was state money, but there are so many projects in the state that Mr. Feneberg doesn't hold a lot of hope for that funding. They have applied, Todd put the application in and it's already registered. Mr. Feneberg said they are willing to work with people; if someone wants to help contribute with creating apprenticeship or externships, they will be happy to entertain that. Todd said that would help offset the soft costs that are expended on a project like this.

The full power-point presentation, including architectural plans, can be found on the Kearsarge Regional School District website ([www.kearsarge.org](http://www.kearsarge.org)), listed as S.T.E.A.M Wing. As new

information comes in it will be put on there as well as the cost chart; whatever people need to know to make an informed decision. Superintendent Feneberg encourages everyone to go on and review the presentation.

Ed Shank, President – Mascoma Valley Snow Travelers –

Ed stated the MVST would like to host a Ride-In on February 12<sup>th</sup> as a fundraiser. In order to do that they will need to use town property; The fire station would be used to cook and a place to eat. They would also like to be able to use the Rec field for snowmobile parking and maybe some burn barrels. Dick made a motion to grant the MVST the use of town facilities on the 12<sup>th</sup> of February. The motion was seconded by Amy. Dick and Amy unanimously approved.

**Zoning Permits:**

REPORT from ZONING COORDINATOR. -- Board of Selectmen - Monday, November 22, 2021.

Here is a summary of permit applications and Zoning Coordinator activity.

Application for Permit – Acted Upon, APPROVED

None.

Zoning Permit in Hand; Action Pending

1. Ty & Samantha Morris, 235 Bowman Road, application for zoning permit to build a shed. No need for the area to be marked because construction of shed has already begun – Permit application will be processed upon receipt of remaining fee due (After the Fact fee).

Zoning Permit Amended, Modified or Renewed

None.

Other Matters.

A. Inquiry regarding location for ground mounted PV solar array and location for horse barn. Visited site and met with property owner (Howard)

B. Prep narrative summarizing information for Planning Board as to whether activity constitutes a Home Occupation or a Home Business (Ollis)

C. Attended Planning Board meeting. (Ollis Consultation)

D. Assist property owner with preparation of application to ZBA for Special Exception for location of a shed (Cahill)

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Whit was able to get in touch with Ty Morris and he will be in tomorrow with his after the fact fee.

**Minutes of November 8, 2021:**

*At 5:22p.m. Dick made a motion to enter into non-public session to discuss Personnel per RSA 91-A:3. The motion was seconded by Amy. ~~Dick and Amy voted in favor of the motion.~~ Dick voted aye, Amy voted aye.*

Amy made a motion to accept the minutes as amended. The motion was seconded by Dick. Amy and Dick unanimously approved.

**Court Status:**

There is no activity on any court motions.

**Unfinished Business:**

Update on Sand Shed Site Prep –

Dick announced that we still have not gotten anything from Josh Stevens. Amy has contacted him and not gotten a response. There are plans for the Sutton sand shed in the office for review. Dick said we need to advertise again to see if we can find someone to do the work. Amy suggested to put the request for bids back in the Valley News as well as the Concord Monitor. Dick said we will have to ask Dan, Ken and Darrin to take another look at the RFP and fine tune it to make sure all the aspects are covered.

Update Sanborn Hill Road –

Dick said the grinder is off on another project and isn't sure if and when it will be back in town. Amy said the engineer is working on putting a formal report together. What he is leaning towards is that the damage to the road is deterioration due to age and material composition of the road. Dick asked if he will come up with an estimate of what percentage of the wear and tear was due to the trucking; Amy said yes, he will include that.

Dick said it was discussed informally about changing the tracking of vacation hours, sick leave and personal days from the anniversary dates to the first of the year so that everyone is on the same schedule. Jill has come up with a table that estimates the number of hours that remains on each person's file. Dick made a motion to formalize the change of tracking of vacation hours, sick leave and personal time from individual anniversary dates to the first of the year. In doing so we may have to give a one-time exception to carry-over. The motion was seconded by Amy. Dick and Amy unanimously approved.

Dick has been working with our contract auditor Greg Colby on the ARPA revenue replacement calculator. In the process of him explaining how he got his numbers it was determined he did not put in \$80,000 of federal money. What that does is it increases the amount of our calculated revenue to \$160,000. Essentially in the first year we've exceeded the total of both tranches. Greg, who is also the finance officer for Plaistow, said by virtue of the fact that we have exceeded our sum of the two tranches and the projects we were considering to go ahead and spend it; It will just need to be reported at the end of April.

Dick said there is also the possibility of getting the 90/10 match to pay for the cruisers. Now with a little more information Dick will finish that application.

**New Business:**

Pete Lacaillade has made a request to replace three of the four AED units that have expired. Dick made a motion to allow Pete to order three new AED units paid for out of non-recurring projects. The motion was seconded by Amy. Dick and Amy unanimously approved.

Amy said the other issue is with the electrical wiring at the Fire station. During the pancake breakfast the breakers tripped several times trying to get things plugged in and running. Pete was wondering if there was any allowance this year or next to upgrade the wiring in the building. Amy believes it is only single phase at the Fire Department. If we could upgrade that to a three phase that might go a long way in getting that building a bit more community friendly. Amy will ask Pete to get a quote on the work.

Dick spoke with Pete Lacaillade, and he would like to have a flag-pole installed at the fire station. Dick made a motion to approve a flagpole for the Fire department. The motion was seconded by Amy. Dick and Amy voted in favor of the motion. Tamara will contact the company we purchased the town office flagpole from to get a price.

Dick was approached by Sue Chiarella and she proposed that since the garden club is a wash in cash that they might be interested in helping to improve the beach. Dick told her he thought it might be a bigger project than even the garden club could fund. Sue is going to put together a committee off the MVST, who are also interested, the lake association, the recreation commission and the conservation commission and see if they can investigate how the beach could be improved. Dick told her once the committee is together and they have a plan to come before the Selectboard and they may consider putting them in the same status as the BITS committee, as sort of a sub-committee that operates with the imprimatur of the Board. Janet said in the meantime the beach could still use sand. Tamara mentioned that we used to have an employee that would rake the beach every morning, which contributed to the nicer look of it. Maintenance hasn't been done for some time. Dick thinks if the beach needs to be raked on a routine basis that is a wonderful way for the lake association to make a contribution to the town. Amy suggested to wait and see what Sue comes up with.

Marcy has been working with Mike Fowler to take care of the mice problem in all of the town buildings. Mike has been out to set some traps and take care of them.

Tim Moulton and his daughter Nicki are doing a nice job on the projects around the town office. They put in one roof over the mini-split and are starting to work on the one for the library. They will work with Pete to have him take out the air conditioners and block up and insulate those holes. Things are moving along.

**Board and Department Updates:**

Whit said the planning board met last week, which he attended. They decided during the meeting that they were not going to do any work on the noise ordinance. Dan Saulnier and Ken Jacques were not present at the meeting and Tim didn't feel comfortable pushing it through without them being there. The planning board did decide that the activity that Amity Ollis is engaged in is a home occupation and does not elevate to the level of a home business.

Dick asked what was happening with the short-term rentals. Whit said nothing is happening with that right now. Whit provided Tim Bray a summary concurrently with when the Board of Selectmen was working on it and he felt it was spelled out pretty clearly. Whit feels the policy has been articulated and the planning board is in agreement with it. Now the question is enforcement, which comes back to the Board of Selectmen. Janet reminded Dick the policy in the past has been not to get involved unless someone has complained or informed us. Dick stated we still have the complaint over in Twin Lake Villa, and perhaps the Board should start with that one. Whit feels it would be a good idea to create a standard notification letter and then have it reviewed by Christine Fillmore. We would then have it as one of our tools for when we hear about one of these matters.

Dick asked where things stand with departments and their budget figures. Dick has the police department, library and the highway department budgets. Amy said the fire department is still working on theirs.

**Correspondence/Signatures:**

1. House number request. Janet informed the Board that Tamara will become the new 911 liaison. Janet will stay on as back up for a while. Amy made a motion to appoint Tamara as the 911 liaison. The motion was seconded by Dick. Amy and Dick unanimously approved.
2. Abatement for property we took. The MS-1 went out with that amount as a receivable; when we took the property it is no longer a receivable.
3. Irving annual tax certificate renewal.
4. Intent to cut.
5. State equalization data.

**Miscellaneous Business:**

At 6:03p.m. Dick made a motion to enter into non-public session to discuss Personnel per RSA 91-A:3. The motion was seconded by Amy. Dick voted aye. Amy voted aye.

The board moved back into public session at 6:17p.m. Dick made a motion to seal the minutes discussing personnel. The motion was seconded by Amy. Dick voted aye. Amy voted aye.

The meeting was adjourned at 6:18p.m.

Jill Hastings

Deputy Administrative Assistant