

## **BOARD OF SELECTMEN**

**December 14, 2020**

## **MEMORIAL BUILDING**

**4:00 P.M.**

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

The meeting was called to order at 4:00 p.m. and began with the Pledge of Allegiance.

Selectmen present: Tamara Butcher, Chairwoman, Dick Hendl and George McCusker

Others present: Amy Lewis, Whit Smith, Sgt. Michael Beaulieu

Zoom Attendees: Sue-Ann Kazenas, Keith Cutting and Janet Hendl

Opening of sealed bids for sale of properties in Eastman:

There was one bid received. Tamara opened and read the sealed bid from Village District of Eastman for the property located at 40 Windingwood road. A check was included in the amount of \$2,500. Dick made a motion to accept the offer of \$2,500 for the lot at 40 Windingwood Road in Eastman. The motion was seconded by George and unanimously approved.

Dick asked Amy if there was a decision made about the lot the town is obligated to offer for one dollar. Amy said that is the ECA, which is separate from the Village District of Eastman, so she doesn't know where they stand on that.

Janet said that Pixie would be able to do a tax collectors deed. Dick completed the purchase and sales agreement which was signed by all three selectman and Amy Lewis of the Village District of Eastman. Janet signed as a witness. Amy asked to be called for the title transfer and she will come and pick it up when it's ready. Janet and Amy agreed on January 5<sup>th</sup> for the title transfer to be completed.

Zoning Permits:

REPORT from ZONING COORDINATOR. -- Board of Selectmen - Monday, December 14, 2020.

Here is a summary of permit applications and Zoning Coordinator activity.

### Application for Permit – Acted Upon, APPROVED

1. Yankee Barn Homes filed an Application (with plans) for Zoning Permit to build a house with attached garage at 13 Winding Wood Road in the Eastman section of Springfield. Zoning Coordinator has visited the site. Septic Design has been Approved. The septic design survey shows the planned structure well within the 35' setback requirement. There are no wetlands shown on the Wetlands Mapping Tool and the structure is planned to be less than 35' tall. Applicant has represented on the application no Home Business or Commercial/Industrial activity. Permit application approved per delegation of authority.

### Open Applications - In Hand, But NOT Acted Upon.

2. David and Elizabeth Erickson, Otter Pond, Sunapee, would like to build a rustic cabin with outhouse of Morrill Road in the Northeast area of the town (Map 38, Lot 529-539). Zoning Coordinator has been out to the site with Mr. Erickson. Location is some distance up a Class VI road (.6 mile from impassable broken concrete culvert). Mr. Erickson has been advised regarding requirement to execute waiver of liability, driveway permit and the need for a house number (not sure where the driveway begins).

While we have confirmed receipt of the zoning permit application from Erickson, following discussion, Mr. Erickson has agreed to allow the town to hold the application as “pending” until they are able to finalize plans with more details regarding size of the cabin, type of construction and actual location. When Erickson has decided on the actual plan, we would like a drawing with detail depicting the cabin size and location (as well as outhouse). A hand drawn “plan view” in this case will be fine.

3. Linda Harper, 2710 NH Route 4A, has filed an application (after-the-fact) for an 8’ x 10’ galvanized steel garden shed with a 3’ wide walkway leading to the door of an existing structure. Zoning Coordinator has been to the site and has noted that there are several structures at the location. Per direction of Select Board Chair, Zoning Coordinator is holding the application pending direction from the Select Board.

#### Other Matters.

A. Inquiry from safety engineer (electrical) NH Public Utility Commission regarding power outage.

B. Inquiry regarding shipping container placed next to Stony Brook Road. Out to location, take pics of the container per instruction from Hendl. Sent pics to Hendl.

C. Several inquiries regarding specifications, timing, and availability of high-speed internet. Time spent on “Bring Internet To Springfield” effort is not billed to the town. Included in this report simply to keep Select Board informed.

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Whit visited with David Erickson and walked the property. He hasn’t decided what he wants to do yet. Janet informed Whit and the board that Mr. Erickson has been in to sign the Class VI road waiver and has applied for a house number. Whit suggested to hold his application as pending until he’s got a plan and then it will be processed at that time.

Whit said he has held the application for Linda Harper because of inquiries from the chair of the selectboard. Whit stated there are several structures on that lot, the newest being this shed. There is also some sort of primary residence and then another barn, both have been there a while. This is an after the fact application, the fee has been paid. Tamara said her reasoning behind so many questions is that on the tax map the only structure shown is the residence. Whit said the

walkway/deck is part of the current zoning permit application, the connecting walkway and the new shed. Whit has all the material to process the zoning application with respect to the shed and walkway. Tamara said she answered everything she needed to, including measurements. She has no issue with approving the application we have. However, still questioning when the other one came about and if it's within where it needs to be. Dick stated if there is no issue with the current application we should go ahead and approve that and then if there is another side issue, we'll do some research to see if that particular structure predates zoning or not.

Whit received an email from a Maggie Slater today. She works with a group called One-Click-Code, which he verified. This is a website for roofers, to allow roofers to check on what the construction requirements by code might be. Whit gave his standard response stating Springfield does not have a building code, therefore we defer to the state building code and we advise all applicants to comply with the state requirements. This is the builder's/owner's responsibility.

Dick had a conversation with the owner of the container on Stoney Brook Road, Steve Piispanen. He is associated with Key Auto Supply which was on the container. Steve wanted to know how Dick got his phone number, which was on the trailer, and wanted to know why he was interested in this. Dick told him he was just trying to collect some information. Steve informed Dick the trailer was his and it would be there temporarily asking if Dick had a problem with that. Not knowing what his definition of temporary is, Dick asked how long that would be. Steve said he would have to check with his building contractor. Dick told him in the opinion of the town it was too close to the road and water. Steve's response was he would take it away and bring in 53-foot tractor trailer with his dealers' plates on it and that should make it ok. Dick offered to have him talk to Whit, he was not interested. Whit stated that Steve wants to have the house raised up and a new foundation put in and Mike Howard has that contract. This contract is now a year and a half old at this point. Whit went out and looked around; there is not going to be a change in footprint so Whit's interpretation here is that a zoning permit is not required. However, the storage container is not appropriate under the interpretation of our ordinance. Whit is concerned with how close to the road the container is, it is probably in the right of way. Dick stated he can see that from the photo. Dick thinks he will be hearing from Mike about this. Whit's advice is to have the contractor assist the property owner in storage of whatever is being stored while the renovation is being done.

Minutes of November 23, 2020:

George made a motion to accept the minutes as written. The motion was seconded by Dick and unanimously approved.

Unfinished Business:

Establishment of fund for historical lift donations:

Janet stated that Jim Bednar came in and talked to the selectboard about the donations that were given as a memorial for Tom Duling. At that there was talk about the possibility of a revolving fund. Greg Colby suggests that the Board direct the Treasurer to put the money in a treasurer's account and hold it on a special line. Then the funds are available to be used at the discretion of the Board. Tamara made a motion to establish a treasurer's line for the meetinghouse lift to be

expended upon the direction of the Board of Selectmen with a starting amount of \$1,725. The motion was seconded by Dick and unanimously approved.

Janet provided Mr. Erickson's application or notice of limits in case the Board has any questions for Whit. One selectmen's signature is required. Whit stated that Mr. Erickson understands completely what the form is all about. Tamara moves to accept the notice of limits from David Erickson, property off Morrill Road map 38 lot 529-539. The motion was seconded by Dick and unanimously approved.

#### New Business:

Tamara has been researching prices for replacement AED's. The two we have here are about 10 years old, however we can still get pads for them. Tamara stated the Fire Department wants another one. The library does not have one. Tamara thought with the age of the ones at the office and the price she was hearing she thought it would be a good idea to replace these and have all the same kind. Tamara said a training could be done and everyone would know how to use them regardless of where they are. It was also brought up that there isn't one in the town hall in the summertime and the building is used quite a bit. Tamara said this has been put on hold for a little bit because it is not really an emergency, just something to think about. Dick asked how much the units cost. Tamara stated the town would be looking for 8 units at the cost of about \$1,000 each. Tamara asked Mike if it would be beneficial to have one in each of the police cruisers. Mike stated in 17 years of service he has never used one. Janet added that she thinks that is one of the reasons Tim took the unit out of the cruiser. Dick stated that if we aren't going to put them in the cruisers why do we need one in the library and two here and one at the town hall if Mike has never used one in 17 years. Tamara is unsure, this is what the fire department was suggesting. Mike said he would rather have them than not. Dick asked if the technology has improved enough, are the batteries better. That is what Tamara is wondering. Janet added that the AED's in the town office are not plugged in. They have a lithium battery back that is good for five years or more. Then to keep it charged there is a 9-volt battery. Mike thinks it's a good idea to have the same units, that everyone can be trained on. Tamara said that it is just on the radar for next year.

Dick has been discussing new dash cams with Mike. Mike has provided two invoices, one for the installation and one for the actual units and they come to just under \$9,000. Mike said they have been ordered and will ship sometime after January. Dick moves to encumber \$9,000 from the 2020 police department operating budget. The motion was seconded by Tamara and unanimously approved. Dick gave the invoices to Janet.

#### Board and Department Updates:

George stated that Pete has ordered new chains for Eddie's truck. They fixed the chain in Troy's truck. When the new chain that was ordered arrives, they will hold on to it until they need to change it. The last storm was tough. There was a ton of sand delivered, salt came this morning. George has been after Pete to work on his budget. Pete has still been after a quote for Hogg Hill, which was supposed to have been done a month or two ago. George stated there are now masks required signs on all doors at the Highway Department. Dick asked if Troy has gotten a date for

his CDL. George said yes, it is the 2<sup>nd</sup> of February. Dick stated we have also gotten an invoice from Dan Nash for work on moving the sand shed. Dick asked if we knew where things stood with that. Janet said the invoice is probably to cover some of the back-work that he's done.

Correspondence:

Janet provided a letter from Daphne Klein who is requesting to be moved from being a regular member of the Conservation Commission to an alternate. Janet also received a memo from the Conservation Commission stating that at the last meeting the decision was made to ask the selectmen to remove Jane Seekamp as an alternate. Jane has not attended a meeting nor participated in any of the activities in many years. Marla said the commission is actively recruiting to fill Daphne Klein's position as a full member. Also, Marla Binzel, Emily Cleaveland and Timothy Frasier's terms expire in 2020 so they need to be reappointed. George makes a motion to reappoint Marla Binzel, Emily Cleaveland and Timothy Fraiser. The motion is seconded by George and unanimously approved.

Signatures:

Yield tax and an Intent to Cut

Miscellaneous Business:

None

At 5:04 p.m. Tamara moved to enter into non-public session for personnel per RSA 91-A:3, seconded by Dick and unanimously approved.

The Board moved back into public session at 6:06 p.m. A motion was made by Tamara to seal the minutes, seconded by Dick. Tamara, Dick and George all voted in favor.

Meeting adjourned at 6:07 p.m.

Jill Hastings

Deputy Administrative Assistant