

## **BOARD OF SELECTMEN**

**November 9, 2020**

## **MEMORIAL BUILDING**

**4:00 P.M.**

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

The meeting was called to order at 4:00 p.m. and began with the Pledge of Allegiance.

Selectmen present: Tamara Butcher, Chairwoman, Dick Hendl and George McCusker

Others present: Leigh Callaway, Whit Smith and Sgt. Michael Beaulieu

Zoom Attendees: Meghan Butts of UVLSRPC

### **Scheduled Appointments:**

Meghan Butts, the interim director of the Upper Valley Lake Sunapee Region Planning Commission, gave an overview of the regional planning commission. Springfield is a member of the commission, and as a member receives benefits. Meghan also discussed how the commission works with Springfield. Meghan finished up her presentation discussing the RPC in the future. The commission is working with the state and other RPC's on the high-speed internet effort. The commission is also looking to do more community engagement. The commission is looking to go beyond planning and turn their plans into action and implementation plans. To aid in this the commission has developed a non-profit foundation, the Upper Valley Lake Sunapee Regional Planning Foundation, which essentially opens them up to more grants and funding opportunities to better help their communities. The board thanked Meghan for her time.

Leigh Callaway wanted to say a special thanks to everyone involved in the election on November 3<sup>rd</sup>. Leigh didn't give names, but clearly the moderator, town clerks, admin and everyone else down to the police should get special recognition. It was a record turnout in the middle of a pandemic, bad weather, everything going against it. However, it was accurate, timely, secure and healthy. Leigh feels this town really pulled it off, which is even more important than the ultimate results of the election. Dick wanted to add the fire department to that list because without them we wouldn't have had the fire station. Dick thanked Leigh for the comments.

### **Zoning Permits:**

REPORT from ZONING COORDINATOR. -- Board of Selectmen - Monday, November 9, 2020.

Here is a summary of permit applications and Zoning Coordinator activity.

### **Application for Permit – Acted Upon, APPROVED**

1. Peter Lacaillade, 106 Johnson Farm Road, application to build storage building with office space. Plans have been reviewed by Planning Board (site plan review) and are on file at the town offices. No setback or wetlands issues. Zoning Coordinator has been out to the site and area for the planned structure is marked. The structure will be less than 35' tall. Mr. Lacaillade is

conducting a masonry business on site with the requisite Special Exception and Approved Site Plan. Permit application approved per delegation of authority.

2. Scott VanHaltern, 1718 George Hill Road, application for hoop house for wood storage (after the fact). "After-the-Fact" fee paid in full. Zoning Coordinator has been out to the site and area for the hoop house is obvious because it has been built. There are no wetlands issues, no set back issues, and the structure is less than 35' tall. Based on site visit and interview with the applicant there does not appear to be any home business or commercial activity at the location. Applicant has represented the same on the Zoning Permit Application. Zoning Permit application approved per delegation of authority.

Open Applications - In Hand, But NOT Acted Upon.

3. Ty and Samantha Morris, 235 Bowman Road, application for a deck (after the fact fee paid) but application incomplete (does not show distances to property lines). Zoning Coordinator has followed up with the applicant. No response. Pending per completion of the application.

Other Matters.

A. Zoning Permit application from Mr. Wooten, 271 Twin Lake Villas Road. Upon visit and discussion with Mr. Wooten, this is for a gravel area on which to place a hot tub. 10' x 10' area prep for hot tub does not require permit (less than 100 sq.ft.). When hot tub is to be installed, a permit will be required.

B. Follow-up with resident regarding plans for a carport. Variance required due to proximity of Designated Wetlands.

C. Inquiry regarding building a garage 15' off the road. Referred property owner to Zoning Board of Adjustment.

D. Conference calls regarding Draft Noise Ordinance; emails reviewed; additional phone calls and comments.

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Whit asked that Mr. Wooten's fee be returned to him as there is no permit required at this time. Whit provided an update on the internet progress. Once the splicing is done, they will do testing to make sure the signals are good. In Whit's opinion they are a good two to three weeks ahead of where he thought they would be at this time. Whit said he would imagine before Thanksgiving there will be subscription opportunities. Whit said there was an incident involving one of the fiber cable installing trucks, a bucket truck. The truck drove across a resident's lawn last Thursday evening. The resident was referred to Whit, who called consolidated to make them aware. The property owners' concerns were addressed quickly and immediately by Consolidated and ECE.

Minutes of October 26, 2020:

George made a motion to accept the minutes of October 26<sup>th</sup> as written. The motion was seconded by Dick and unanimously approved.

**Unfinished Business:**

Tamara obtained a copy of a health questionnaire that multiple towns are using and would like to incorporate it into our policy. Tamara would like all employees to get a copy of the Primex guidelines this week, along with their paystub. It is not required to turn this form in every day, just for the employee to go through it before going to work. Dick asked if we should have a paper trail if any of the answers are yes. Tamara said yes, that would be helpful to have the name and date the employee answered yes. Janet said that will trigger the next step which then triggers several days in limbo until the results come back or quarantine ends. A copy of the questionnaire will be given to all employees along with their paystub.

Dick shared that the land use citation was delivered to Mr. Brunelle by Sgt. Beaulieu. Dick received an email from Matt Decker this morning and he didn't have any further information. The citation was delivered on election day. The document has been recorded with the court and the originals have been mailed back to attorney Decker.

Dick also mentioned that the Hogg Hill hearing, which was scheduled for 9am this morning, has been rescheduled to Thursday at 11am.

Dick said the Eastman properties have been advertised and the bids are due by December 14<sup>th</sup>. Janet will contact Steve Schneider to see if he is still in need of a letter. Janet asked if the Village District knows about this auction. Dick assumes they will see the public notice, just like anyone else would. Dick will email Amy a copy of all the lots available for auction.

**New Business:**

Dick has spoken with all employees about their health insurance. Everyone, except one, have responded and they are all happy with the coverage they have. Dick made a motion to stay the course with the coverage and increase the cost savings sharing with the individuals to \$60 a month per subscriber. The motion is seconded by George and unanimously approved. Tamara sign the updated coverage contract.

Dick has received the quote from Sgt. Beaulieu for two new mobile terminals for the cruisers. The cost of the two terminals is \$10,468, the installation cost is \$400. Dick made a motion to take up to \$12,000 out of this year's police budget so that we can upgrade these mobile terminals. The motion was seconded by George and unanimously approved.

Dick has contacted Mason about shutting down the meetinghouse for the winter.

**Board and Department Updates:**

Janet informed Dick that she shared his email about his concerns with the noise regulations to all the planning board members to give them a fuller picture when for their work session tomorrow night.

Correspondence:

NHMA sent a letter about what it is they offer the town along with their request for 2021, which is \$1,349 for their member dues.

Signatures:

Cemetery Deed

Miscellaneous Business:

Tamara received an email from Tom Levins regarding the culvert on the George Hill road, which she read out loud. The email stated the bridge/culvert is currently on the municipal bridge red list. Proposing that he might have a solution to remove the bridge/culvert from the red list. Tom Levins is the manager of bridge design for Northern New England. There is no estimate provided in the email. Janet stated he is probably shopping because he's seen the red list. Dick asked where we stand with this project. Janet expects Pete will put it out for a project in the budget for 2021. Tamara will reply to Tom Levins.

Dick brought up the Kennebec mill situation. Dick received several emails over the weekend and is unsure what more we can do. He proposes to contact Simon Leming and ask him if anything has changed to produce the reaction from the local residents. He said it's been pretty quiet, as far as emails, the last couple of months. Dick was surprised to get a bit of a negative letter from Brooks and a comment that followed from Ryan. Dick feels the town has done as much as we can, but it is worth asking the question. Tamara drove over to Kennebec before the meeting, between 2:30 and 3:30pm, and the noise levels were nothing more than what she has at her house or what she experienced at Clark Overlook this weekend.

Tamara will be at the cemetery doing clean-up on Saturday, 11/14/20.

Tamara made a motion to adjourn meeting. The motion was seconded by Dick and unanimously approved.

Meeting adjourned at 4:55p.m.

Jill Hastings

Deputy Administrative Assistant