

BOARD OF SELECTMEN

June 26, 2023

MEMORIAL BUILDING

4:30 P.M.

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

Selectmen Present: Poul Heilmann, Chairman; Amy Lewis, Vice Chair; Jeremiah Crosby

Others: Jen Roberts, Paul Beibel, Keith and Susan Cutting and Samantha Morris

**Scheduled Appointments:**

Paul Biebel has spoken a number of times with Pat Zullo regarding the placement of 2 speed radar signs on Stoney Brook Road. Mr. Biebel has owned his property on Stoney Brook Rd since 1959 when there was very little traffic, in fact his dog could lie in the middle of the road without fear of being hit by a car. Over time traffic has not only increased but the speed at which the cars travel has also increased. Mr. Biebel feels it is because of the camps, traffic increases even more on the weekends when pickup and drop off happens. Two years ago, he and his wife were in Woodstock and saw a speed sign showing his driving speed, which his wife felt would be a benefit to the road at home. Mr. Biebel's wife has since passed, and he wishes to pay for and have these signs put up as a tribute to his wife. The total he and Chief Zullo found for the signs is \$8221.00 Stoney Brook Rd is a town road so there are different restrictions for placement than if it were a State road.

Amy moved to accept up to the amount of \$9,000 gift from Mr. Biebel to purchase 2 speed radar signs of which Chief Zullo will place on Stoney Brook Road. Poul Heilmann seconded; Board unanimously approved.

Keith and Susan Cutting were present to discuss a lot that was subdivided in 1998 while owned by Susan Cutting's parents which did not have the required 200' of road frontage. Much confusion on what is needed to fix the error. An email was sent out from Tim Bray, chairman of the Planning Board earlier in the day stating the Cutting's needed to submit to Tamara Butcher a waiver, a full-size plot plan and a deed at which time Mrs. Butcher would put them on the next meeting agenda and contact Mr. Bray. Mr. Cutting stopped by Mrs. Butcher's office to pick up the waiver form. Mrs. Butcher did not know what waiver form was being referred to. The only waiver form she had was for a Site Plan. The question of whether the property pins were placed after the plan was approved. After much discussion including that moving pins is illegal it was determined that the pins were placed by the surveyor prior to the subdivision approval in November of 1998 and the Planning Board made a "Scribner's error". Poul Heilmann will speak to Tim Bray to verify exactly what the Cutting's need to bring with them to the next Planning Board meeting and may even be able to get a verification that everything is in order so that the Cutting's do not need to wait another 30 days for this issue to be resolved as they have a contract in place with a buyer and do not want it to fall through for something they did not do. Poul asked how the error came to light. The Cutting's responded that through due diligence when collecting all information to put the lot on the market they found the road frontage to be 197' not 200' as required.

**Zoning Permits:**

REPORT from ZONING COORDINATOR. -- Board of Selectmen - Monday, June 26, 2023.

Application for Permit – APPROVED

1. Mr./Mrs. Barry, 620 Town Farm Rd, would like to build a 28' x 36' garage (detached). Zoning Coordinator visited the site and has also spoken with Mr. Barry. There are no setback or wetlands issues, and the garage will be less than 35' tall. No business or commercial activity observed, and the applicants have represented the same on the application. Zoning Permit approved per delegation of authority.

2. Mr./Mrs. Turner, 3877 Main St, would like to build a 16' x 10' four-season sunroom (addition) with a small expansion of existing deck they are renovating. Zoning Coordinator visited the site and has also spoken with Mr. Turner. The placement of concrete piers was done before permit was approved, resulting in after-the-fact fee, which has been paid. There are no setback or wetlands issues, and the addition to the house will be less than 35' tall. No business or commercial activity observed, and the applicants have represented the same on the application.

#### Other Matters.

A. Attended Planning Board meeting. (Hansen site plan amended for two large concrete pads on which to place CNC equipment -outdoors; McGraw lot line adjustment; Handley continued; other matters).

B. Call from broker representing property owners who would like to sell property fronting on Four Corners Rd. Road frontage is ±197 ft. Referred to Planning Board. (Cutting)

C. Assist in preparation of response to property owners seeking relief for location of hot tub on Sandy Beach Rd. (Aucoin/Ruppel)

D. Review letter to property owner with large fabric shelter (structure) erected close to property line (Ossa)

E. Visited with Selectman Lewis the large property parcel at the end of Sanborn Hill Rd.

F. Request from property owner on Stoney Brook to discuss matter. Referred to Chair of Select Board (Biebel)

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Mr. Smith expanded on letter D. above. Mr. Ossa reached out to him regarding the letter he received for a trap he has covering a boat and trailer. Mr. Smith stated that the structure was quite substantial and likely to withstand winter weather. Mr. Ossa also has a deck that is in need of repair. Mr. Smith asked the Board if they would like him to forward a zoning permit and an application for Special Exception to Mr. Ossa as that was not included in the letter Mr. Ossa received. The Board approved.

#### Minutes of June 12, 2023:

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Addition: Jeremiah Crosby was aware of a highway truck available in Plaistow and would like to make an appointment to view it. Poul felt it was best to wait for the new road agent and new building and property committee to pursue any purchase.

Amy moved to accept the minutes as amended, Poul seconded; Board unanimously approved.

**Unfinished business:**

Skate Park – Specialized materials have arrived. Cold Pond Builders are not able to find donated materials though they are able to supply them to us at cost, \$1600 from Bethel Mills. Labor is still being donated which is a help with budgeting the repair of the park. Repair is slated to begin on the 8<sup>th</sup> of July. Poul Heilmann asked if there is a contract to sign, Jeremiah did not have one but would reach out to Cold Pond Builders requesting one and insuring that it states the materials will be at cost and the labor will be donated. Expenses will be charged to 1-4194-139. Amy moved to approve spending up to \$1600 for materials and the donated labor. Poul seconded, Board unanimously approved.

Budget review – Lines in need of review; Dispatch, Health Incentive, Vehicle Inspection, Salt and Stone. Tamara Butcher will look at those lines to determine if any charges were done incorrectly. Poul Heilmann asked how the Board felt about looking at the budget on a quarterly basis and then when November and December come to look at it monthly to prepare for the budget season. Amy moved to do review the budget quarterly, Poul seconded Board unanimously approved.

Vacation Policy – Amy began looking at it and also the rest of the employee handbook and would like to take until the next meeting to suggest any changes. Employee Handbook will be reviewed at the July 10<sup>th</sup> meeting.

Lindquist – Amy shared that there are no updates at this time. Mr. Lindquist had not been in touch with Art Conkey. Audience member Jen Roberts shared that there are many companies looking to buy aggregates which is what is on the lot in question which could shorten the time to get the lot cleaned up.

Septic and Well regulations – Poul asked if everyone had a chance to review the regulations, all had. Poul also shared that while the Board should be aware of the new regulations the Health Office is about the Select Board on this matter and as such the Board isn't really approving the regulations only being made aware of them. Amy asked about PFAS and Radon. The question will be forwarded to Tim Bray the new Health Officer for Springfield. Poul moved to accept the new regulations, seconded by Amy Board unanimously approved.

Energy Committee – Samantha Morris spoke to the Board about the first meeting and what was accomplished. Eversource and CO-OP bills were being reviewed to determine the amount of Kw the town buildings use during the year. This will give the committee an idea of usage and suggest installing solar panels on a building. The committee spoke with Jamie Hess from New London who is a member of the New London energy committee and also a board member of the Community Power. There are about 30 towns in NH that are participating in the Community Power NH which should be noted is a non-profit and all excess funds are held to offset increases in rates. Samantha asked if the town had ever done an energy audit. To the Board's knowledge there had not been one, Eversource offers this to customers free of charge. Finding out the Kilowatt usage is the first step, after that putting together an RFP. The Committee will be looking at the Joint Powers Agreement which is 44 pages long and summarize it to assist the residents in town to better understand what it is all about. The Committee would like to have a table at the Summer Celebration to share what they are doing and if anyone is interested in joining. The Board agreed that having a table to share information is a good idea. Poul asked if government subsidies are tied to community power, Samantha did not know the answer and would look into it.

Beach Parking Ordinance – More work is needed on the Ordinance and will be presented to the Board at the July 10<sup>th</sup> meeting.

Historical Society – Poul read a letter from Jim Bednar, President of the Historical Society Board of Directors

*Dear Chairman Heilmann,*

*On behalf of the Springfield Historical Society, it is my pleasure to officially transfer ownership of the Historical Society's Annex, the so called "Tool Shed" to the Town of Springfield. Completion of its construction is a tremendous example of the town's community spirit with only private resources used to build it. Financial and in-kind contributions along with hours of volunteer work came together. We hope that the structure will stand as a symbol of the town's agricultural heritage, and we look forward to expanding the exhibits that tell that story.*

*Thank you for the town's continued support!*

*Respectfully,*

*Jim Bednar*

*President, Board of Directors*

Amy moved to accept the "Tool Shed" donation to the Town of Springfield, Poul seconded. The board unanimously approved.

Tamara reported that a resident filed a police report because there was not a railing. The area has been taped off and cones are at the bottom and top to stop people from using them until a railing can be installed.

Migrate .org to .gov – Poul moved to accept the migration of all accounts from .org to .gov format. Amy seconded Board unanimously approved.

#### New Business –

- a. Agricultural Commission – Jeremiah, no update
- b. Buildings/Grounds – Jeremiah, FD has been asked to switch the location of the rafts, the handicapped mat installed at the beach needs to be looked at to be sure it is at the correct slope.
- c. Cemetery – Jeremiah, processes are being updated, green burial forms are being produced, stone repairs are being affected by the weather and hope to be done in August
- d. Conservation Committee – Amy, meeting is scheduled for July 13<sup>th</sup>
- e. Energy Committee – see above
- f. Fire Dept. – Jeremiah, they are doing what they do, no needs at this time
- g. Highway Dept. – Jeremiah, working on washouts due to the rain, the driveway to the new sand shed location has washed out and will need repair. Nick Moote has requested that if he needs to attend a meeting he be given a week notice to arrange for childcare. 3<sup>rd</sup> laborer position and if it has been looked into yet,
- h. Library – Poul, meeting is scheduled for Wednesday
- i. Planning Board – Poul, Hansen amended site plan approved, McGraw annexation approved, McGraw site plan approved
- j. Police Dept – Poul, moving bodycam footage is moving from on-site storage to cloud based storage with Digital Ally, initial month will be \$1,000 following months will be \$895. Poul moved to accept the move to Digital Ally, Amy seconded Board unanimously approved.
- k. Recreation Committee – Amy, Summer Celebration cow flop drop tickets will be available at the town office, Vendor tables are \$10 and checks should be made out to the Town of Springfield with Summer Celebration Vendor in the memo line,
- l. ZBA – Amy, next meeting is scheduled for July 11<sup>th</sup> due to the holiday on the 4<sup>th</sup>

m. Administration update – Tamara, cyber security zoom with Primex and Katie Lavelle at CCSNH

Amy moved to go into non-public session at 18:37pm for 91a 3 2c

Amy moved to seal the non-public meeting minutes; Poul seconded Board unanimously agreed.

Board adjourned at 7:20pm

Respectfully submitted,

Tamara Butcher