

BOARD OF SELECTMEN

DECEMBER 20, 2018

MEMORIAL BUILDING

4:00 P.M.

The following are to be considered draft minutes until approved by the Board.

The meeting came to order at 4:00 p.m. and opened with the Pledge of Allegiance.

Selectmen present: Tamara Butcher, Chairman; Dick Hendl, and George McCusker.

Others present: Leigh Callaway, Don Hill, Whit Smith, Tim Julian.

Dick stated this past Saturday, (December 15, 2018), at the Pleasantview Cemetery, many people participated in a Wreaths Across America ceremony that was both solemn and uplifting. He was very pleased with the young Naval Sea Cadets, who posted the colors, and took part in posting 7 memorial wreaths for each branch of the military, the Merchant Marines, and one for Prisoners of War and Missing in Action. None of this would have been possible without the efforts of Tamara and her military instincts, follow-through and execution of the entire event. On behalf of wreath sponsors, those who attended and distributed wreaths, and also those who didn't he extended appreciation and a quote from a retiree of the Navy, "Bravo Zulu Zulu." Job well done. Her efforts were applauded.

250th Update:

Leigh noted receipt of an invoice that was sent to the Town of Springfield, but is clearly a 250th cost. He asked if the Selectboard would endorse the invoice to the committee or should they request a new one. Dick moved to assign the invoice to the 250th Committee. Motion seconded, and unanimously approved.

There has been an additional \$525.00 received for lift donations. Dick moved to accept the \$525.00 to the 250th Charitable Trust. Motion seconded by George and unanimously approved.

Dick made further inquiries with the Liquor Commission and Primex about the beer tasting event that is to take place in conjunction with the Pulled-Pork dinner on January 26. He shared via e-mail to the Board and the 250th Committee, recommendations he had been given. The Selectboard must give their approval. There cannot be advertising that the beer tasting will take place, and sample sizes and number of samples must be limited. The risk of control of serving underage individuals, and serving to someone who may have already consumed alcohol before the event were stressed. The local police department is aware and will be on duty. Dick stated, with those recommendations, he has no issues with the event, and made a motion to proceed with the beer tasting in January. Motion seconded by George and unanimously approved. Since the beer tasting cannot be advertised it will be done by word of mouth. Tim Julian suggested everyone should know the language of how it is to be promoted. Don Hill will craft language so everyone will be on the same page and send it to Tim.

Leigh stressed the event does not constitute a precedent for a party on town property. This is a unique event for fundraising event brought forth by the 250th committee, and has been vetted

through the police department, the liquor commission, the town insurance, and the Board of Selectmen.

Don reported January 5th will be the big Birthday Celebration for the Town. There will be fireworks and a campfire, as well as games, music and cake. The Police Department and Fire Departments are aware. There will be three tiers to the event in which people can participate as they wish. The event will start at the Meetinghouse at 2:30 for a re-enactment of the Charter Signing, and progressing to the Fire Station. Due to safety restrictions with the fireworks, and to ease the ability for emergency responders egress if necessary, there will be no parking around the safety building. Parking will be available at the town office, the post office, town hall, historical society, and the beach.

Dick let Mason know the plan is to leave the Meetinghouse open until the end of January and then shutting it down through February and reopening the first of March, unless it gets bitterly cold for a period of time, and then it will closed and reopened for the January 26th event.

Don stated the 250th Committee met last night and covered a lot of ground. They have gotten more volunteers. He thanked the Selectboard for their support.

REPORT from ZONING COORDINATOR. -- Board of Selectmen - Thursday, December 20, 2018.

Here is a summary of permit applications and Zoning Coordinator activity.

Application for Permit – Acted Upon, APPROVED

1. None.

Application for Permit PENDING

2. None.

Other Matters.

A. Further inquiry from property owner regarding location of a proposed porch and deck on back of existing residence, which appears to encroach into rear setback.

B. Inquiry from potential property owner regarding wetland (non-designated, stream) that appears to bisect the property.

C. Further review of proposal for computer hardware upgrades/replacement. Conversation(s) with CCS personnel.

D. Follow up regarding septic application/approval for Swenson – Sanborn Hill; Prep for Planning Board meeting.

E. Visits to Sanborn Hill (Swenson) – no activity;

George Hill Road (On-Site Contracting) – manufactured housing. I met with the owner. It appears that an additional concrete pad was poured next to the location of the permit approved pad. Zoning Coordinator will work with the owner to address the situation consistent with how we have handled recent “after the fact” concrete pads.

<< RWS 12/19/2018 >>

Whit reported in one of his visits to George Hill Road he discovered a concrete pad for a garage had been poured at the property of On-Site Construction. The pad was not included in the original permit for the home. He has met with Mark Brunelle twice at the site and will be meeting with him at the office on December 27th to complete an “after-the-fact” application determine the fee. Apparently, the buyers of the home backed out of the purchase, and there was extra concrete on the truck, so a future garage pad was installed.

Minutes of December 10, 2018. Whit suggested a correction as follows: “Dick reported trees have come down, and excavation equipment has been dropped off on the lot next to Tunis. Whit reported he has not seen a zoning permit application to build yet. A variance was granted to the former owner, which is transferrable as long as there is action taken within a reasonable amount of time, typically at least a year and no more than three- two.” Dick moved to accept the minutes as edited, seconded by George and unanimously approved. Shawn Tanguay noted, in the past, variances tended to run with the land. The law was changed and there are new time limits on variances. It was noted the variance on this property were approved since the adoption of the new state requirements.

Old Business:

The Board then entered into a lawyer/client session with Shawn Tanguay. Whit Smith left. Tim Julian was invited to stay.

The Board re-convened the meeting at approximately 5:30 p.m.

Dick reported the fee for the exterminator at the Town Hall was \$195.00. He would like to request treatment at the Fire Department, Historical Society and this building. All members were in agreement.

The second line has been installed at the Town Hall. Capitol Alarm has been notified. The update will be done after the first of the year. The cost will be \$650.00 and Capitol will be sending an invoice. Mason had given Dick an estimate for \$3,150 to replace the second boiler at the Town Hall. He has asked Mason for updated paperwork. Dick moved to encumber \$3150.00 for the boiler, and \$650.00 for the alarm update for a total of \$3,800 from the 2018 operating budget. George seconded the motion, and all approved.

An updated estimate for replacing the bulletin boards has been received. The Selectboard agreed to split the cost with the Garden Club. The contractor was not able complete the job this year. The project will be finished in the Spring. The total cost is \$1700. Dick moved to encumber \$850.00 (half of the total project) from 2018 budget. Motion seconded by George and unanimously approved.

New Business: Dick reported Pixie discovered that one string of lights on the tree at the Town Hall had gotten frayed and the branch it was on was charred. The lights were removed. Dick recommends no lights be placed on trees and shrubs around the town buildings. Tamara extended appreciation to the people who put the lights in the windows at the Town Hall.

Dick reported the library recently hosted an event to recognize about 20 library volunteers were for their services. The party was well-done and enjoyed by all.

Tim presented the Board with a purchase order for the body cams. Working with Motorola, he will be able to acquire \$50K worth of equipment for \$4,000. He has the \$4,000 in his 2018 budget and research and board approval was granted in October. Due to the dollar amount, he is just now preparing a purchase order. The Selectboard was in agreement to encumber \$4,000 from 2018 operating budget.

Board and Department Updates:

Invoice approved for Certified Computer Solutions for the computer upgrades.

Re-inspection from the Department of Labor is scheduled for Wednesday, January 9th at 8:20 a.m.

Carter Brook Road: A bulldozer was brought in last week. Pete did not know if there had been any work done with it or not. Legal Counsel has been contacted and questioned what type of permission had been granted. There had not been any permission granted. Earlier in 2018 when it was found that the logger was damaging the roads, he was asked to cease and told to submit a bond for \$20,000. More information needs to be known just as to what were the requirements under the bond. The damages need to be documented with pictures. Any verbal contact made with the logger should be written down and documented. The logger had been asked to attend this meeting but reported to Pete that "he was not going to drive all the way to Springfield for a 15 minute meeting with the Selectboard".

At the recent budget meeting, a discussion took place regarding purchasing a vehicle for the highway department to use to check roads, and run for parts, etc., instead of using one of the big trucks, or so Pete would not have to use and keep track of the mileage on his personal vehicle. A suggestion was made that in another year it is likely that police cruiser will need replacing and it might be a good idea to consider keeping that since trade-in or sale value is never very high, to be used for this purpose. It was also noticed that the mileage reimbursement line in the operating budget is way over budget his year due to the increased need to make deposits in a

more timely fashion with the new registration process. It was suggested the vehicle could be shared by the Town Clerk's office and the Highway Department, saving on the mileage lines. The Board will look into what is required for bank trips. It was estimated that round-trip mileage is about 14 miles. The new IRS rate of reimbursement for 2019 will be .58 per mile. The Board suggested a new Town Clerk mileage line be started in the budget.

Flexible Spending Account: Dick will review the documents and contact Health Trust if he has questions. He will let Board members know his findings, and recommend for signature. The Board agreed.

Miscellaneous Business:

The Board agreed they need to hold a budget work session prior to their next regularly-scheduled meeting. The Selectmen will meet on Thursday, January 3 at 2:00 p.m. to work on the budget. The Selectboard will meet with Department Heads on January 14th. The Budget Committee plans to meet with Department Heads on January 22.

The meeting adjourned at 5:55 p.m.

Submitted by,

Janet Roberts,
Administrative Assistant